Type: Adjunct (Part-time) Professor (Volunteer)

Barber-Scotia College
Concord, North Carolina, United States (Hybrid)

Areas:

Accounting, Administration, Analytics, Biblical Theology, Business, Business Law, Computer Science, Communications, Divinity, Economics, English, Entrepreneurship, Ethics, Finance, Global (International) Business, History, Humanities, Human Resources, Information Technology, Insurance (including Risk), Labor Law, Marketing, Mathematics, Natural Sciences, Operations Management, Organizational Management & Leadership, Philosophy, Political Science, Psychology, Project Management, Property Management, Public Administration, Public Speaking, Qualitative & Quantitative Methods, Religion, Risk Management, Social Sciences, Statistics, Theology, Training & Development

Job Summary:

Adjunct Faculty members teach college courses for graduate and undergraduate students. The adjunct faculty are required, among other things, to teach a minimum of one or two courses per semester as assigned, undergo classroom observations, advise students, attend department and college faculty meetings, carry out committee assignments, support student activities, and may attend College ceremonies and other activities held at the College. The Appointee must also maintain appropriate course and student records and keep office hours as determined by Barber-Scotia College.

Job Duties:

- Teaches/conducts college courses for graduate and undergraduate students: Teaches one or more subjects, as assigned.
- Prepares and delivers exciting lectures to students; stimulates class discussions using textbooks and other teaching materials.
- Adjunct instructors deliver courses and monitor student progress; communicate with students, department, and college personnel; and ensure all relevant learning resources are available to students.
- Candidates may be asked to teach daytime, evening, weekend and/or distance courses, depending on the school's specific needs.

Health & Safety: All staff have a statutory responsibility to take reasonable care of themselves, others, and the environment and to prevent harm by their acts or omissions. Therefore, all staff must adhere to the College's Health, Safety, and Environmental policies & procedures.

DISCLAIMER: *The above statements are designed to indicate the general nature and level of work performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all duties and responsibilities.*

Education and Experience:

Minimal Qualifications:

- Master's Degree. Terminal degree preferred.
- At least 18 graduate hours in the discipline.
- A minimum of 1-2 years of college-level teaching experience. Five-plus years preferred.
- Possess communication and interpersonal skills sufficient to work effectively with an increasingly diverse array of students and colleagues.
- Online teaching experiences of 1-2 years. Five-plus years preferred.
- As assigned, availability for ground, online, or hybrid classes.
- Successfully pass background checks.

Physical Demands:

The physical demands characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Special Instructions to Applicants: An equal opportunity/affirmative action employer, Barber-Scotia actively seeks and encourages applications from minorities, women, and people with disabilities.

All offers of employment are subject to the applicant successfully passing a background check (including, but not limited to, employment verification, educational and other credential verification, and criminal records).

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Salary:

This position is currently unfunded. ***Volunteer*** status at this point; however, with increased student enrollment, this will change.