

HISTORICAL
BARBER-SCOTIA COLLEGE
Concord, North Carolina



FAITH HALL

COLLEGE CATALOG

2016-2019
(Revised – 2017)

PURPOSE OF THE CATALOG

The *Catalog* provides a general description of Barber-Scotia College, its academic program and activities. Inasmuch as the educational process necessitates change, the information and educational requirements in the *Catalog* represent a flexible program that may be altered, where such alterations are believed to be in mutual interest of the College, students and community.

The *Catalog* is published by Barber-Scotia College as a guide for the Board of Trustees, the Administration, faculty, staff, students and others interested in Barber-Scotia College. Students enrolling in the College are subject to the provisions stated herein. Barber-Scotia College reserves the right to change provisions or requirements of the *Catalog* at any time, upon official notification by the Board of Trustees and the President. Changes in the list of administrative officers and faculty members are subject to change, expectedly. Supplements to the *Catalog* may be necessary and are implemented to better serve the College community.

The *Catalog* assists the student with progression toward a degree at Barber-Scotia College. The decision to allow students to continue to matriculate is dependent upon successful completion of the prescribed degree requirements recommended for the degree candidate by the Board of Trustees. The Catalog under which a student is admitted dictates the standards that that student must meet to be graduated.

The *Catalog* does not constitute any offer of a contract that may be accepted by students through registration and enrollment in the college. Barber-Scotia College reserves the right to change, without notice, any fee, provision, offering, or requirement in this catalog and to determine whether a student has satisfactorily met the requirements for admission or for graduation.

Barber- Scotia College remains committed to equality of educational opportunity and does not discriminate against applicants, students, or employees on the basis of race/ethnicity, color, creed, national and ethnic origin, gender, handicap or age in the administration of educational activity. Qualified students are admitted with all the rights, privileges, programs, and activities generally accorded or made available to students. Barber- Scotia College seeks to promote racial diversity by recruiting and enrolling minority (non-black) students.

STUDENT RESPONSIBILITY

It is important for each student to acquaint himself/herself with the information put forth in the *Catalog*. It serves as a guide and wealth of information to make the student's experience at Barber-Scotia pleasing and rewarding. It is the desire that the student be self-directed and able to make wise decisions, as the responsibility of successful completion of the College experience lies upon the student. Barber-Scotia College will strive to provide each student with academic and personal counseling whenever possible.

“The policies in this handbook are to be considered as guidelines. The Board of Directors of Barber-Scotia College, at its option, may change, delete, suspend, or discontinue any part or parts of the policies in this handbook at any time without prior notice. No one other than the Board of Directors of Barber-Scotia College may alter or modify any of the policies of this handbook. No statement or promise by an administrator, supervisor, or employee may be interpreted as a change in policy nor will it constitute an agreement with an employee. Policy change may only be made by vote of the Board of Directors.”



Faith Hall

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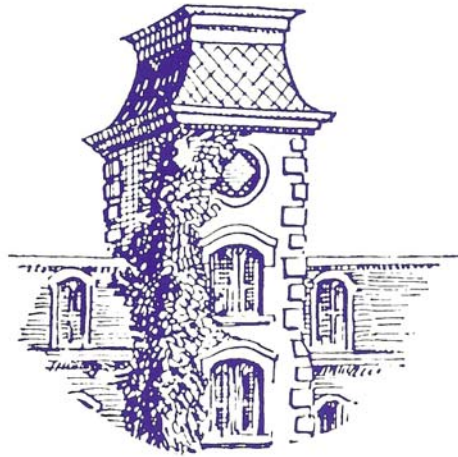
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In The Beginning...Faith

ALMA MATER

Lyrics by Ione E. Jones, Class of 1931 Music by O. Inez Brown, Class of 1933

O Barber-Scotia, our Alma Mater Dear
To thee we sing;
Cherished both far and near,
Thy mandates we revere,
Our tributes we will bring,
Alma Mater Dear.

O Barber-Scotia, our Alma Mater Dear,
Thy Name we love;
Thou art our guiding star;
And though we wander far
Thy glory beams above,
Alma Mater Dear.

O Barber-Scotia, our Alma Mater Dear,
We honor Thee;
Point us the path of right
That leads into the light
Of noble service free,
Alma Mater Dear.

School Seal

The Barber-Scotia College Seal depicts the founding date of the institution, 1867, and the Latin words *LUMEN BERITAS ET UTILITAS* - "Light, Truth and usefulness." The seal is used to certify the authenticity of official college documents.

College Colors

Royal Blue and Gray

College Mascot

Saber Tooth Tiger



GENERAL INFORMATION



In The Beginning...Faith

Barber-Scotia College
145 Cabarrus Avenue, West
Concord, North Carolina 28025

College Directory

Location: Concord, North Carolina, the heart of the Piedmont region; midway between Washington, DC and Atlanta, Georgia, 23.6 acre campus with 19 buildings

Address: 145 Cabarrus Avenue, West
Concord, North Carolina 28025

Office Hours: 8:00 a.m. to 5:00 p.m. Monday through Friday

Telephone: (704) 789-2900

Academic Year: Two semesters and a summer term

Athletics: Intercollegiate completion in men's and women's sports
Director of Athletics - Newsom Gymnasium

Office Directory Information:

Office of the President Dr. David Olah	200 Cozart Hall
Academic Information Dr. Jeffery Richards, VP for Academic Affairs	201 Cozart Hall
Academic Records Registrar's Office	203 Cozart Hall
Admissions Information Counseling, Placement/Assessment, Identification Cards	207 Cozart Hall
Financial Aid Office	209B Cozart Hall
Library	Sage Memorial Library
Business Office	209A Cozart Hall
Student Activities / Residence Life Dr. Yvonne Tracey, VP for Student Affairs	204 Cozart Hall
Security	Guard House - Entrance

Affiliations and Memberships

Accreditation: Barber-Scotia College is an applicant for accreditation with Transnational Association of Christian Colleges and Schools (TRACS), a voluntary, non-profit, self-governing organization of Christian postsecondary institutions. TRACS was established in 1979 to promote the welfare, interests, and development of postsecondary institutions through the accreditation process, whose mission is characterized by a distinctly Christian purpose.

TRACS is recognized by the United States Department of Education (USDOE), the Council on Higher Education Accreditation (CHEA), and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

Affiliation: Charlotte Area Educational Consortium (CAEC)

Memberships: Association of Presbyterian Colleges and Universities
North Carolina Association of Independent Colleges and Universities
North Carolina Association of Colleges and Universities
National Association of Independent Colleges and Universities
National Association for Equal Opportunity in Higher Education
Concord Chamber of Commerce-Merchants Association
Council of Independent Colleges

Recognition: Barber-Scotia College is listed in the National Registry of Historical Black Colleges in America



Through the Pages of History Barber-Scotia College

Barber-Scotia College was founded as Scotia Seminary in January, 1867, by Reverend Luke Dorland who was commissioned by the Presbyterian Church, U.S.A. to establish in the South an institution for the training of African-American women. A survey of situations and of needs resulted in the selection of Concord, North Carolina, as the place for the location of the school. Organization included a program of elementary, secondary, and normal school work.

The original purpose of the College was to prepare teachers and social workers. Accordingly, subjects classified as normal, academic, and homemaking were offered in a manner to qualify for state certification, as well as collegiate level studies. The Mission of the College has always focused on Total Student Development (TSD) as etched in the Faith Hall cornerstone: **For Head, Hand and Heart.**

The second period of academic development of the institution came in 1916 as the name was changed to Scotia Women's College. In 1930, Barber Memorial College of Anniston, Alabama, merged with Scotia Women's College. The present name, Barber-Scotia College was adopted in 1932.

Rating and accreditation by this time had become a point of great urgency in education in the South, and four (4) years after the merger of Barber with Scotia, the Southern Association of Colleges and Secondary Schools (SACS) granted Barber-Scotia approval as a Class 'A' Junior College. Eight (8) years later (1942), the Board of National Missions took action to fully support a four-year program for the College; and in 1945, the first class to be granted the Bachelor's Degree was graduated. The North Carolina Board of Education granted four-year rating in 1946, which made it possible for graduates who plan to teach to receive the 'A' Certificate.

On April 2, 1954, the charter of Barber-Scotia College was amended to admit students without regard to race or sex. Following closely on the event, the College was admitted to full membership in the Southern Association of Colleges and Schools. The College became accredited to award Level II degrees (Bachelor of Arts and Bachelor of Science). This accreditation remained in effect until June of 2004 when a series of compelling and challenging circumstances impacted the College and it lost its accreditation with SACS.

Despite what appears to be insurmountable challenges, the College continues to be poised for revitalization. Its future has been entrusted to a dedicated team of stakeholders and visionaries who strive to restore Barber-Scotia College to its rightful

place in the pantheon of American Higher Education. Barber-Scotia College looks forward to this challenge with confidence that God will send students who will strive to prepare themselves for the challenges of the future and help restore the academic integrity of the institution.

Barber-Scotia College continues to express its gratitude to the former Presbyterian Church in the United States of America, and currently to the Presbyterian Church (USA), for its historical and present-day commitment to the original vision of Barber-Scotia College.

Leadership through the Years

The growth of Barber-Scotia College has been guided by the following Presidents:

Luke Dorland	1867 - 1885
D. J. Satterfield	1885 - 1908
A. W. Verner	1908 - 1922
T. R. Lewis	1922 - 1929
Myron J. Crocker	1929 - 1932
Leland S. Cozart	1932 - 1964
Lionel H. Newsom	1964 - 1966
Jerome L. Graham	1966 - 1972
Mable Parker McLean (Interim President)	1972 - 1973
Mable Parker McLean	1973 - 1988
Tyrone L. Burkette	1988 - 1989
Lionel H. Newsom (Interim President)	1989 - 1990
Gus T. Ridgel (Interim President)	1990 - 1990
Joel O. Nwagbaraocha	1990 - 1994 (March)
Asa T. Spaulding, Jr.	(March) 1994 – 1994 (August)
Mable Parker McLean	(August) 1994 - 1996
Sammie Potts	1996 – 2003
Leon Howard (Acting President)	(February) 2004 – 2004 (June)
Gloria Tinubu	(June) 2004 – 2005 (November)
Mable Parker McLean (Interim Pres.)	(Nov.) 2005 – 2006 (May 31)
Carl Flamer	(June) 2006 – 2008 (May)
David Olah	(June) 2008 – 2008

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The Board of Directors is extremely grateful for the long-time service and commitment of Dr. Mabel Parker McLean. Her readiness and expertise has benefited not only Barber-Scotia College but also the larger community. Her love for the well-being of others and for the training and equipping of God's people provide a strong testimony of a Christian leader.

THE BARBER-SCOTIA COLLEGE NICHE

Barber-Scotia College, founded in 1867 by the Presbyterian Church (U.S.A.), proudly sustains its original mission to provide educational opportunities in a nurturing environment. Through the Total Student Development Concept (TSD), students are challenged to reach their full potential in intellectual, social, physical, spiritual, and emotional growth. Special Learning opportunities of distinction, such as the Freshman Studies Program and the Senior Seminar, provide the student with a caring academic, social, physical, and ethical focus with structured interaction between faculty and students. By virtue of their matriculation, students are expected to demonstrate a true sense and understanding of the value of local, national, and international communities. Students are received with respect for their individual differences and dignity for their inherent worth. Immersed in this caring environment, students are celebrated for their achievement and success. The Faculty and Staff of Barber-Scotia College are committed to preparing students for the changing society of the 21st Century.

Our mission is just alive today as it was at its founding in 1867. Living the mission is an intergenerational journey with each year bringing renewed strength to move the hearts and the minds of its people. The historical emphasis on students and excellence continues to provide quality career education. Successive plans have kept the mission relevant by meeting the ever-changing society of the global economy of which has risen to bring all peoples closer together for commerce and communication. The power of the mission is evidenced in our alumni and in the impact that our students will have on their communities of the world.

YOU are vital to the progress of Barber-Scotia College



Graves Hall - 1891

BARBER-SCOTIA COLLEGE MISSION STATEMENT

We, at Barber-Scotia College, believe that human dignity is an endowment from God and that all persons have the responsibility for developing their potential to the fullest and for devoting their creative energies toward making a better world. We believe that all persons have five important aspects: intellectual, physical, emotional, social, and spiritual and that the development of one aspect is integrally related to the development of all others. We believe that the development and this integration must take place within a framework of cultural heritage and through a commitment to ideals arising from Christian and democratic principles.

Recognizing the unique and infinitely significant value of the individual, it is our goal to provide an opportunity for all students to realize their capabilities. We will provide this opportunity through a liberal arts education in a community concerned with the interaction of cultures, Christian heritage, scholarship, citizenship, and leadership. The College continually seeks to provide an atmosphere and environment in which learning will always be adventurous for the total community of scholars.

To implement this mission, Barber-Scotia College strives to:

1. Stimulate the students to inquire keenly and to acquire appreciation of knowledge and understanding and to develop critical, independent and resourceful thinking in a climate that is conducive to excellence in performance on the part of those who teach and those who learn.
2. Maintain programs and services that stimulate the total development of students in terms of their social, intellectual, physical, cultural, ethical, and spiritual growth.
3. Provide opportunities for students to understand and to develop a fuller appreciation of their heritage as they grow in their understanding and interaction with other ethnic groups which include respect for self and others, acceptance of responsibilities, a sense of justice, global diversity, and ethical and spiritual integrity.
4. Prepare students professionally who will become competent teachers with desirable personal, social, and emotional characteristics for effective service and leadership in the elementary and secondary schools and in the larger community.
5. Prepare graduates for expanding opportunities for employment and leadership in business, industry, church, and government.

6. Strengthen the collaborative and reciprocal relationships between Barber-Scotia College and the Concord/Cabarrus Community.
7. Strengthen and maintain a climate of campus life that will perpetuate, support and promote the spirit of cooperation, integrity, mutual respect, and productivity.
8. Instill in the students a quest for knowledge that becomes a life-long process.
9. Prepare students for successful performance in professional and graduate schools.
10. Generate, manage and stabilize the fiscal and human resources of the College in a manner adequate to support its programs.
11. To ensure that students acquire the knowledge and skills that will prepare them to function effectively and proficiently in a global marketplace that requires technological competency.

[Approved and Adopted by the Board of Trustees, 2004]

STATEMENT OF PHILOSOPHY

We believe that human dignity is an endowment from God and that all persons have the responsibility for developing their potential to the fullest and for devoting their creative energies toward making a better world. We believe that all persons have five (5) important aspects – aesthetic (emotional and ethical), intellectual, physical, social, and spiritual - and that the development of one aspect is integrally related to the development of all others. This development and integration must take place within a framework of cultural heritage and through a commitment to ideals arising from Christian and democratic principles.

BIBLICAL FOUNDATIONS STATEMENT

The institution's Biblical Foundations Statement has been affirmed by the Board of Trustees as the general model of Christian education on which Barber-Scotia College is founded. Further understanding of the Barber-Scotia College Biblical Doctrine Statement can be found in the Constitution of the Presbyterian Church (U.S.A.) which includes (among several others): *The Nicene Creed; The Apostles Creed; The Scots Confession; The Heidelberg Catechism; The Westminster Confession of Faith; The Westminster Shorter and Longer Catechism; Presbyterian Church Affirmation of Faith (Appendices).*

The Gospel of Jesus Christ announces the nearness of God's kingdom, bringing good news

to all who are impoverished, sight to all who are blind, freedom to all who are oppressed, and proclaiming the Lord's favor upon all creation. In their original giving, the Old and the New Testaments are uniquely authoritative and presents truth of God. The Confessional statements of the church guide the church in its study and interpretation of the Scriptures, summarize the essence of Reformed Christian tradition, direct the church in maintaining sound doctrines; equip the church for its work of proclamation. Strengthen personal commitment and the life and witness of the community of believers.

The Trinity - The good news is that the triune God – Father, Son, and Holy Spirit – creates, redeems, sustains, rules, and transforms all things and all people. By the power of the Spirit, this one living God is incarnate in Jesus Christ, who came to live in the world, die for the world, and be raised again to new life.

The Father - God the Father, the first person of the Divine Trinity, is infinite Spirit – sovereign, eternal, and unchangeable in all His attributes. He is worthy of honor, adoration, and obedience.

Jesus Christ (Son) - Jesus Christ, the second person of the Divine Trinity has been given all power in heaven and on earth, not only in this age but also in the age that was and the age yet to come. God has put all things under the Lordship of Jesus Christ and has made Christ the Head of the Church, which is His body. Jesus Christ is perfect, sinless humanity, and absolute, full deity, indissolubly united in one divine-human person since His unique incarnation by miraculous conception and virgin birth.

Holy Spirit - The Holy Spirit is the third person of the Divine Trinity who convicts, regenerates, indwells, seals all believers in Christ, and fills those who yield to Him. The Holy Spirit gives spiritual gifts to all believers; however, the manifestation of any particular gift is not required as evidence of salvation.

Historicity - In affirming with the earliest Christians that Jesus is Lord, the Church confesses that he is its hope, and that the Church, as Christ's body, is bound to his authority and thus free to live in the lively, joyous reality of the grace of God. The Old Testament affirms the biblical record of primeval history, including the existence of Adam and Eve as the progenitors of all people, the fall and resultant divine curse on the creation, the worldwide cataclysmic deluge, and the origin of nations and languages at the tower of Babel.

Redemption - The substitution and redemptive sacrifice of Jesus Christ for the sin of the world through His literal physical death, burial and resurrection, followed by His bodily ascension into heaven.

Salvation - Man is forgiven by Christ, by the power of the Spirit, God overcomes man's alienation and repairs our division. Salvation from the eternal penalty of sin is provided solely by the grace of God on the basis of the atoning death and resurrection of Christ to be received

only through personal faith in His person and work. The church receives the good news of salvation in Jesus Christ through the testimony of those who Christ sent, both those whom we call apostles, and those whom Christ has called throughout the long history of the Church.

Last Things - The future, personal, bodily return of Jesus Christ to the earth to judge and purge sin, to establish His eternal Kingdom, and to consummate and fulfill His purposes in the works of creation and redemption with eternal rewards and punishments.

Satan - The existence of a personal, malevolent being called Satan who acts as tempter and accuser, for whom the place of eternal punishment was prepared, where all who die outside of Christ shall be confined in conscious torment for eternity.

(Adopted from PCUSA March 2012)

STATEMENT OF GOALS

Intellectual Goals ...

1. To teach students that the fear of God is the beginning of all wisdom.
2. To create life-long learners who delight in the knowledge of God's creation.
3. To train students to set high standards of intellectual and academic excellence for life.
4. To help students develop the ability to think logically, solve problems, and make wise decisions within the context of a biblical world and life view.
5. To assist students in cultivating mental habits and study disciplines to last for a lifetime.
6. To equip students with the ability to handle academic and social testing as to enhance their ability to succeed in their chosen vocation.
7. To equip students with adequate verbal and written communication skills.
8. To equip students with a working knowledge and understanding of God's Written Word (the *Bible*).
9. To equip students to "give a reason" for their faith (I Peter 3:15).
10. To develop in students an understanding of their Christian heritage.
11. To produce adults who are intellectually robust, confident, and articulate in Scripture to "impact the world for Christ."

Physical Goals ...

1. To teach the value of sobriety, temperance, and moderation in diet, exercise, and emotion.
2. To enable students to understand the whole person created in God's image, balancing physical, spiritual, mental, emotional, and aesthetic aspects of life.
3. To teach by precept and example the joy, peace, and security that come from faithfulness in obedience to Christ.
4. To teach students the value of modesty in dress and appearance, avoiding the extremes of license or legalism.
5. To teach good stewardship through the proper care of personal health and a respect for the health and welfare of others.

Social Goals ...

1. To provide students with godly models and mentors who will lead them toward having the “mind of Christ” in all their social interactions and relationships.
2. To develop a servant’s heart in students out of a love for God and their fellow man.
3. To value, encourage, recognize and affirm the fruit of the Spirit - love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, self-control seen within the faculty, staff, and students.
4. To cultivate by precept and example a proper respect for authority.
5. To teach and model principles of good citizenship, mutual acceptance, integrity, courage, and responsibility.
6. To instill in students a biblical understanding of different cultures and languages and man’s need for salvation.

Spiritual Goals ...

1. To teach the authority of Holy Scripture: God’s holy, inerrant Word, the only infallible rule of faith and practice.
2. To teach students that they are sinners under the condemnation of the Law; in need of redemption by the grace of God through faith in Jesus Christ.
3. To hold before students God’s law: a divinely mandated standard of holiness, teaching them that:
 - a. God’s Law is holy, just and true.
 - b. The righteous standards of God’s Law cannot be attained by human effort.
 - c. God’s Law directs mankind to Christ alone, who in His humanity perfectly fulfilled every command of God’s Law.
 - d. God’s Holy Spirit empowers us to be motivated and enables us to meet the demands of God’s Law, conforming us into the image of Christ.
4. To demonstrate grace to students by living under the Lordship of Jesus Christ.
5. To fulfill the Great Commission making “disciples (our students) of all nations; teaching them to obey everything” that Jesus has taught. (Matt. 28:19-20).
6. To demonstrate and encourage students to develop a zeal for personal holiness and a concern to reach the lost with the gospel message.
7. To acknowledge, encourage, and cultivate the spiritual gifts within each student, that each might be better equipped to serve others.
8. To work in harmony with others (students/pastors/community leaders/ etc), partnering in the task of training up our students in the nurture and admonition of the Lord.

Aesthetic Goals ...

1. To teach students the joy and wonder of God’s beauty in Creation and in human creativity, as a reflection of the image of God.
2. To teach students how to apply godly wisdom and understanding to life.
3. To cultivate the aesthetic giftedness of every student, providing appropriate opportunities for performance, expression and exhibition.
4. To develop in students the ability to recognize a biblical world view as it is expressed

through the media.

5. To enable students to have a healthy, Christian concept of their own accomplishments.
6. To equip students with the ability to experience joy and pleasure in their own artistic creativity and originality - not merely as consumers of fine arts.

Code of Conduct

A college community can function effectively only when rights and obligations of its members are recognized. All students, therefore, aside from their responsibilities to the community as a whole, must be especially conscious of individual dignity, rights, needs and aspirations. This involves thoughtful consideration of the welfare and reputation of the College and its members. Of particular concern to the College are the certain areas of misconduct, which may result in disciplinary action, including suspension or dismissal from the College. Copies of the *Judicial Process: Code of Conduct* are available through the Office of Student Affairs. (Students should note that this code is not exclusive; other prohibited conduct may be specified in other college handbooks or regulations.)

The Standards of Conduct exist to protect the persons and property of the College community and the rights of the persons in the College community. It also fosters and enhances the academic mission of the institution. While the Standards of Conduct do not include all of the activities that may adversely affect the College community, they do apply to the conduct of all registered students and registered student organizations with the college. College premises include all land, buildings, and facilities owned, leased or operated by the College.

Persons are encouraged to promptly report violations of the Standards of Conduct to a College official. As members of Barber-Scotia College, students are also subject to city, county, state, and federal laws. Therefore, legal action in addition to College disciplinary action may take place. The College decision in disciplinary matters is independent of off-campus legal action.

In its attempt to promote and secure and ensure fairness and consistency in disciplinary decision-making, the College has developed specific minimum sanctions for violations of the Standards of Conduct. These minimum sanctions are specified in *the Judicial Process Code of Conduct* (available through the Office of Student Affairs).

POLICIES OF GENERAL OPERATION



In The Beginning...Faith

POLICIES OF GENERAL OPERATION

ABUSE POLICY

Barber-Scotia College has a zero tolerance policy on illegal drugs, violence, and physical and sexual assault on the campus. Any violation of the policy will subject the individual to discipline up to and including expulsion. All such acts are a violation of campus, state, and federal laws and will be forwarded for prosecution over to the law enforcement agency with jurisdiction.

AIDS AND OTHER COMMUNICABLE DISEASES POLICY

The emergence of Acquired Immune Deficiency Syndrome (AIDS) and other problems associated with the infection by the Human Immune-deficiency Virus (HIV) have become national threats to health. Members of the Barber-Scotia College Community are not immune to this problem, and efforts are constantly being made to educate students about this dreaded disease and how they can protect themselves.

Members of the Barber-Scotia College Community who have AIDS, AIDS-related conditions, and other communicable diseases will not be excluded from enrollment or restricted from classes, receiving services, or using facilities as long as they are physically capable, or unless, medically-based judgment in individual cases establishes that the exclusion or restriction is necessary to the welfare of the individual or other members of the College community. It is important that the entire College community (victims and non-victims) be protected from unnecessary risk; therefore proper protective measures will be adopted as deemed reasonable, based upon the latest medical and scientific research.

ALCOHOL POLICY

Barber-Scotia prohibits the possession and consumption of alcoholic beverages on the campus at College-sponsored activities and events and on College-owned property. Student organizations may not possess or consume alcoholic beverages on the campus, on College-owned property, or at College-sponsored events, except at specially designated activities and events, and then only with prior written permission of the advisor to the organization, the Director of Student Activities, the Vice President for Student Affairs, and the President of the College. The *Standards of Conduct* specifies the regulations governing alcohol on campus and the penalties for violation of these standards.

DRUG POLICY

In November 1988, Congress enacted the Drug-Free Workplace Act. The Law, which became effective on March 18, 1989, had six (6) basic requirements that apply to all persons contracting with or receiving grants from any federal agency. All employees must abide by the terms of the Drug-Free Workplace Act. The employee must notify Barber-Scotia College Administration Office of any criminal drug conviction no later than five (5) days after conviction.

Barber-Scotia College will notify the Federal granting or contracting agency within ten (10) days after receiving notice that an employee directly engaged in or was convicted of a drug offense in the workplace. The appropriate Vice President will be responsible for the mechanics of this direct notification.

Barber-Scotia College will either impose sanctions on or require the satisfactory participation in a drug abuse or a rehabilitation program by any employee convicted of a drug-related violation in the workplace. This disciplinary action against an employee convicted of a drug offense in the workplace will commence within thirty (30) days of notice of the conviction.

Penalties will be imposed for violation of the policies of Barber-Scotia College only in accordance with procedural safeguards applicable to disciplinary actions against students, faculty members, administrators, and other employees. The penalties that may be imposed range from written warnings with probationary status, to expulsions from enrollment and discharges from employment.

Every student, faculty member, administrator, and other employee of Barber-Scotia College is responsible for being familiar with and complying with the terms of the policy on illegal drugs adopted by the Board of Trustees. Copies of the full text of this policy appear in the *Student Handbook* and the *Faculty/Staff Handbook*.

EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION

Barber-Scotia College is a historically Black College whose enrollment is predominantly Black. Barber-Scotia College admits students of any race, color, gender, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded, or made available, to the students at the College. Barber-Scotia College does not discriminate on the basis of race, color, handicap, or national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administrated programs. Barber-Scotia College makes all decisions regarding recruitment, hiring, promotions, and all other terms and conditions of employment, without discrimination on grounds

of race, color, creed or religion, gender, national origin, age, physical or mental handicap, or other factors which cannot lawfully be the basis for an employment decision.

SEXUAL HARASSMENT POLICY

Barber-Scotia College is committed to providing and promoting an atmosphere in which employees realize their maximum potential in the workplace and students can engage fully in the learning process. Accordingly, sexual harassment by both employees and students is prohibited by this policy.

Sexual harassment is defined as deliberate, unsolicited, unwelcome, verbal and/or physical conduct of a sexual nature or with sexual implications. The definition does not include personal compliments, welcomed by the recipient, or relationships that are freely entered into by both parties.

Barber-Scotia College, as part of its continuing affirmative action efforts, endorses the following:

1. It is illegal and against the policies of Barber-Scotia College for any employee to sexually harass another employee by (a) making unwelcome sexual advances or requests for sexual favors or other verbal or physical conduct of a sexual nature, a condition of an employee's continued employment or (b) making submissions to rejections of such conduct the basis for employment decisions affecting the employee or (c) creating an intimidating, hostile, or offensive working environment by such conduct.
2. It is illegal and against the policies of Barber-Scotia College for any employee to sexually harass a student by (a) making unwelcome sexual advances or requests for sexual favors or other verbal or physical conduct of a sexual nature a condition of a student's grade, progress, or recommendation or (b) creating an intimidating, hostile, or offensive learning environment by such conduct.
3. It is illegal and against the policies of Barber-Scotia College for any student to sexually harass an employee by (a) making unwelcome sexual advances or requests for sexual favors or other verbal or physical conduct of a sexual nature a condition of an employee's continued employment or (b) making submissions to rejections of such conduct the basis for employment decisions affecting the employee or (c) creating an intimidating, hostile, or offensive working environment by such conduct.
4. It is illegal and against the policies of Barber-Scotia College for anyone to sexually harass a student by (a) making unwelcome sexual advances or requests for sexual

favors or other verbal or physical conduct of a sexual nature a condition of a student's grade, progress, or recommendation or (b) creating an intimidating, hostile, or offensive learning environment by such conduct.

Sexual harassment shall be deemed a form of discrimination based on sex as prohibited by Section 703 of Title VII of the Civil Rights Act, North Carolina General Statute 126-12 (employees) and Title IX of the Education Amendment Act of 1972 (students).

Any individual having a complaint of sexual harassment should contact the Vice President for Academic Affairs (faculty), the Vice President for Student Affairs (students), or the Assistant to the President (staff).

SUSPENSION - DISMISSAL PENDING FINAL DISPOSITION

When a student, faculty, staff, or administrator has been found in violation of the College's policies, he or she may be suspended from enrollment or employment before the initiation or completion of regular disciplinary proceedings if, assuming the truth of the charges, the President or in the President's absence, the President's designee, concludes that the person's continued presence within the College community would constitute a clear and immediate danger to the health or welfare of other members of the College community, provided that an appropriate hearing of the charges against the suspended person be held as promptly as possible thereafter.

Every student, faculty member, administrator and other employee of Barber-Scotia College is responsible for being familiar with and complying with the terms of the policy on illegal drugs adopted by the Board of Trustees. Copies of the full text of the policies appear in the *Faculty/Staff Handbook* and the *Student Handbook*. Copies of the policy and pertinent NC General Statutes are on file in the offices of the President; Vice Presidents for Academic Affairs, Business Affairs, Student Affairs; Institutional Development, Library, Personnel Services, Residence Housing, and Security. Students will find information pertaining to violations of the alcoholic beverages policy in the College *Judicial Process Code of Conduct* available in the Office of Student Affairs.

NOTE: Any individual having a complaint pertaining to any of the policies of general operation should contact the Vice President for Academic Affairs.

FACILITIES

The Barber-Scotia Campus

Barber-Scotia College is located on Cabarrus Avenue, West and Corban Avenue in Concord, North Carolina, within three (3) blocks of the historic downtown business district. The City of Concord is in the heart of the Piedmont section of North Carolina, almost midway between Atlanta, Georgia and the nation's capital, Washington, DC. North Carolina's Capital, Raleigh, is 125 miles to the east and the scenic Blue Ridge Mountains and the Great Smoky Mountains National Park are to the west. Charlotte, a major banking, cultural and recreation center is only twenty (20) miles away.

Concord is easily accessible by Greyhound and Trailways bus lines. Major highways include U.S. 29 and State Highways 49, 73, and 601; and Interstate roadways 77 and 85. The AMTRAK rail station is in the City of Kannapolis, seven (7) miles north, and the Douglas International Airport is located in Charlotte.

The campus has many beautiful, historic buildings that help to highlight the historical significance of the College. Among the buildings are:

Berry Hall	Graves Hall
Bethune Hall *F go qrkuj gf +	"Honors Complex
Boulware Hall *F go qrkuj gf + "	Kittie M. Sanson Chapel
Cottage I	Lilly Laboratory
Cottage II	Lionel Hodge Newsom Gymnasium
Cottage III	Mable Parker McLean College Union
Cozart Hall	Percival Hall
Cozart House	The President's House
Faith Hall	Sage Memorial Library
Friendship House	

BUILDINGS AND SERVICES

Sage Memorial Library

Sage Memorial Library provides resources and services to compliment and support the College academic programs, faculty and student research, and the general information and cultural needs of the community.

The Library is named in honor of the Sage Foundation that provided funds to renovate the facility. The two-story, easily accessible Library is centrally located and completely air conditioned. Students, faculty, staff, and community users are welcome

to make the greatest possible use of the library during the following days and times:

Monday through Thursday	8:00 a.m. until 9:00 p.m.
Friday	8:00 a.m. until 4:00 p.m.
Saturday	Noon until 2:00 p.m.
Sunday evening	6:00 p.m. until 9:00 p.m.

The library collection is an ever-expanding collection of books, videotapes, slides, and microfilms. Online and CD ROM are available to assist users in their pursuit of information.

Mable Parker McLean College Union

The Mable Parker McLean College Union is designed to meet the needs and interest of students, faculty, staff, alumni, and the community. The College Union serves as a vital part of the Barber-Scotia College educational program and provides a place for cultural, social, and recreational programs aimed to make leisure development a cooperating factor with academic achievement. Students are encouraged to participate in a variety of activities to assist them in self-realization for personal growth and social competencies to encourage growth effectiveness, and to foster the total development of students.

McLean College Union facilities include:

Student Lounge	First Floor
Meeting Rooms	Second Floor
	Rm. 225 - Student Affairs Office
Information Center	First Floor - Information Desk
Game Room with snack bar	Ground Floor
Cafeteria	First Floor

Kittie M. Sanson Chapel

The Kittie M. Sanson Chapel was erected on Campus in 1988 and dedicated to the worship of Almighty God for proper and sacred use as a Chapel. Appreciation is extended to Kittie M. Sanson and family for the funding of this beautiful facility.

The administration, faculty, staff, students, neighborhood, and community groups also use the Chapel for worship, meetings, convocations, assemblies, and academic and cultural programs. These activities uplift and enhance the total development of all persons and stress the interaction of cultures, Christian heritage, scholarship, citizenship, and leadership as cited in the purpose statement of the College.

Prior approval to use the Chapel may be secured from the Office of the College Chaplain. Prior approval from the Office of the President is also needed to utilize the Conference Rooms in the Chapel building.

Academic Computing Center

The Academic Computing Center (ACC) provides instructional support to academic programs of the College. The ACC is located on the first level of Lily Resource Center and consists of twenty (20) computer stations.

Lilly Resource Center - Learning Plus Educational Technology

Through the Lilly Endowment Proposal: "The Dream of Distinction for Barber-Scotia," academic laboratories for communication, computer and computational skills are available in the Lilly Resource Center. The twenty (20) computers enable student to develop practical technological skills and to gain knowledge relevant to technology. The students' newly acquired skills enhance their abilities to complete the reading and writing components of English and the computation skills for Mathematics instruction.

The computer classroom is also used for conducting workshops for faculty and staff.

Lionel Hodge Newsom Gymnasium

The Lionel Hodge Newsom Gymnasium was constructed during the mid-1960s and serves the students, faculty, staff, and community of Cabarrus County. The Gymnasium has three (3) office suite areas; a regulation-size basketball floor; laboratory/classroom areas; a weight room; a training room; an Olympic size swimming pool; and storage areas. Two (2) tennis courts are located behind the building and a large field for activities is located directly across the closed road adjacent to the gym.



**ACADEMIC REGULATIONS
FOR ADMISSIONS**



In The Beginning...Faith

ADMISSIONS

Barber-Scotia College maintains an open-door admissions policy and actively recruits students from diverse backgrounds (academic, social, economic, and racial/ethnic) who show academic potential and ability for academic success at the college level. The Office of Admissions gives careful and personal consideration to each application received.

Admission Requirements

Applicants for admissions must have graduated, or are in the process of graduating from an accredited or approved high school, or possess a valid GED. To be considered for admission, students must submit the following to the Office of Admissions:

1. A complete application with a nonrefundable application fee of \$25.00
2. An official transcript showing graduation from high school or official GED scores
3. Official results from a College Entrance Examination (SAT or ACT)
4. A health certificate signed by a licensed medical doctor
5. A record of immunizations with appropriate verification
6. Student's acceptance notification of Intent to Enroll at Barber- Scotia College

NOTE: In the event a student does not fulfill all of the desired requirements for admission, an admissions committee will convene to review the completed submitted information and make an admissions decision.

Release of Student Information

All information submitted to Barber-Scotia College becomes the property of the College and is maintained in the student's folder. This information will not be copied for or returned to the student and will not be sent elsewhere at the student's request.

Transfer Students

Students applying for admission to Barber-Scotia College, as degree-seeking students from other accredited institutions of higher learning, must be in good academic standing and able to return to the former institution for study. Transfer students are to follow the same general procedures as incoming freshmen.

Barber-Scotia College complies with the State of North Carolina's articulation regulations between the Community College System and the Four-Year College System. Students who have graduated from a Community College with a College Associate Degree are admitted with junior class status.

Transfer students are to submit official transcripts from all schools of attendance directly to the Office of Admissions at Barber-Scotia College immediately upon their decision to apply. Students should be notified of admissions in approximately fourteen (14) days, after the receipt of all documents and other requested information. All college transfer students, not completing an Associate Program, are allowed to transfer up to sixty-six (66) semester hours (99 quarter-hours) of credit to Barber-Scotia College. Verification of completed academic work must be received on an official transcript with not a grade lower than a 'C' (2.0). Grades below a 'C' will not be accepted as comparable credit for courses passed.

It may be necessary for the student to supply the Office of the Registrar with a copy of the official transcript from the college or university attended to facilitate the evaluation of the academic record and the transfer of credit.

Work completed at another institution may be determined to have no applicability to the specific degree that the student plans to pursue at Barber-Scotia. In that case, the credit hours are not applicable to the new degree program. Barber-Scotia College will make every reasonable effort to reduce the gap between credits accepted and credits applied toward an education credential.

Application Deadlines for Admissions

Students who plan to enter for the fall semester should have submitted all documentation no later than July 1 of the same calendar year.

Students who plan to enter for the Spring Semester should submit all documentation no later than December 1 of the school calendar year.

Immunization Requirements

North Carolina State Law requires all students to meet minimum immunization requirements (next page). A physician or the Health Department must verify the dates for all immunizations. In most cases, the high school from which the student has graduated will forward a copy of the immunization record with other school records to Barber-Scotia upon student request. The student is responsible for obtaining the immunization records.

In the event the student does not have a completed immunization record on file at Barber-Scotia at the start of classes, the student will have thirty days (30) to obtain the required immunizations. Failure to adhere to the deadline will result in the administrative withdrawal of the student from the College.

Medical and religious exemptions must be requested and approved through the College Health Service Department.

Required Immunization for Admissions to Barber-Scotia College

The following immunizations are required of all students:

3 DTP or 3 TD doses; one dose must be within the last ten years

3 Polio (Oral) doses

* 1 Measles (Rubeola) dose on or after first birthday

** Rubella Dose

* History of physician diagnosed measles disease or laboratory proof of immunity is accepted.

** ONLY laboratory (not physician) proof of immunity to Rubella is acceptable

Re-Admission to Barber-Scotia College

A former student whose attendance has been interrupted for one (1) or more semesters must apply for re-admission through the Office of Admissions.

Re-admitted students will be required to meet the graduation requirements and the academic standards, effective at the time of reentry. It should be noted:

1. Any special permission waivers, substitutions or other dispensations, scholarships and financial-aid previously granted by BSC are void.
2. All credit hours previously earned at BSC, including credit by examination, will be re-evaluated with current standards (criteria).

The privilege of requesting re-admission does not imply an obligation on the part of the College to grant the request. The College reserves the right to deny re-admission, or if a student is re-admitted, to indicate the conditions under which the student is re-admitted.

International Students

Barber-Scotia College is processing application for the Student Exchange Visitors Program (SEVP). Once approved by SEVP, international students seeking admission to Barber-Scotia College must meet all admission requirements and demonstrate proficiency in oral and written expression, as evidenced by satisfactory achievement on the Test of English as a Foreign Language (TOFEL).

Information and forms for the TOFEL may be obtained by writing to TOFEL, P.O. Box 899, Princeton, New Jersey, 08540, U.S.A.

SEVP requires international applicants to provide sufficient evidence of adequate financial resources to support the cost of education and other educational and personal expenses while enrolled at any American Post-Secondary Institution. Institutional financial aid awards to help defray tuition may be available at individual institutions.

With SEVP approval, through the institution, the student will apply for Immigration Form I-20 (Certificate of Eligibility), authorizing the student visa requires the applicant to:

1. Obtain acceptance by the Office of Admissions;
2. Submit a completed Affidavit of Support signed by the student's sponsor to the Office of Admissions; and
3. Submit tuition and fees / room and board for one year, prior to the official registration date.

The Immigration and Naturalization Service regulations require that all persons on F-1 visas pursue full course loads of a minimum of twelve (12) semester credit hours during each semester of attendance. Failure to observe this requirement will result in the student's ineligibility to receive the I-20 form to support the non-immigrant status.

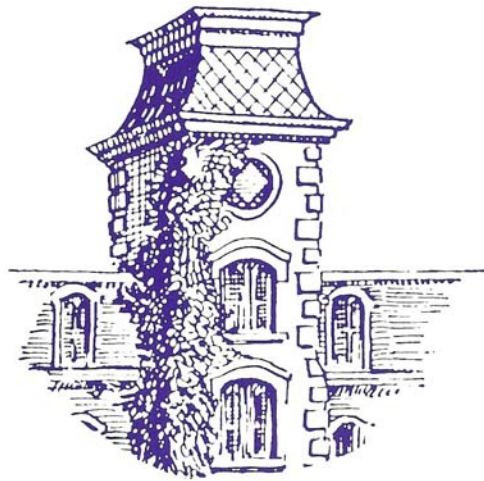
Notification of Admission

The Office of Admissions will notify applicants of action taken on their application within fourteen (14) days after all required credentials have been received. A letter of acceptance and other forms are mailed to the applicant who is accepted for admission or re-admission to Barber-Scotia College.

Campus Housing

Students who desire campus housing must submit a completed housing application form and a non-refundable housing deposit (\$200.00) to the Director of Housing. A *Residence Life Handbook* will be issued to all residence at orientation.

Academic Requirements



In The Beginning...Faith

ACADEMIC REQUIREMENTS

The requirements, regulations, policies and procedures included in this catalog have been adopted to assist students, faculty, staff and administrative personnel in successfully carrying out the overall academic program of the College. Careful adherence to these items will enable everyone concerned to cooperate effectively.

Academic Advisement

Both faculty and students view academic advisement as an integral part of the learning process and the college experience. All students are assigned an academic advisor when admitted to the College. The student remains with this advisor until completion of the required General Education Core or until the fifth semester. At this time, a new advisor may be assigned to better accommodate the desired major field of concentration. The academic advisor is primarily responsible to counsel, advise and encourage the student in course selections and academic concerns. The student is responsible for the completion of all degree requirements and for following the procedures, policies, regulations, and requirements listed in the *College Catalog* and in other official Barber-Scotia College publications.

Registration

Registration dates are listed in the *College Catalog* and on the Academic Calendar. All students must register at the beginning of each semester, whether they were in attendance the previous semester or not. Students are required to register in person on the designated days. Students are responsible for complying with all regulations governing registration, change of program, payment of fees and other registration requirements, either described in the catalog or advised otherwise by the administration.

In scheduling courses, it is important that sequential courses be taken in sequential order and that all prerequisites are fulfilled. Students must complete the first course in the sequence and must register for the second course the following semester. A student receiving a failing grade in the first level of a sequential course cannot register for the second level in the sequence until successfully completing the first level. When a student fails a course, the course must be repeated the next time it is offered. The student may not register for a 300- or 400-level course until all general education courses are completed. The Vice President of Academic Affairs must approve any extenuating circumstances.

Failure to file a complete program of study and pay all fees and costs by the close of the registration period will result in the assessing of a late registration fee. No student

will be permitted to register later than the time specified on the *Calendar* without special permission. (See *Dropping, Adding, Changing Courses*).

Students who are currently enrolled at Barber-Scotia College are required to participate in Pre-registration in October for the spring term and in March for the fall term. Pre-registration periods allow students an opportunity to select and register for courses to be taken during the upcoming semester. This process assures enrollment in needed courses.

The registration process must be initiated in the Office of the Registrar and requires the approval of the student's academic advisor and the Vice President for Academic Affairs. The Registrar will verify the completion of the process.

Change of Name and Address

It is the responsibility of the student to notify the Office of the Registrar of any change in name or mailing address. Failure to notify the Office of the Registrar of such change will result in the delay of handling student records and proper notification in case of emergencies.

Withdrawal from the College

A student wishing to voluntarily withdraw from Barber-Scotia College must see the Registrar to initiate a formal withdrawal procedure. Ceasing to attend classes without completing the procedure will result in a grade of 'F' in all courses. Withdrawal from the College becomes official when the completed withdrawal form is returned to the Office of the Registrar.

Withdrawal from Courses

Students are expected to follow the course of study selected at the beginning of the semester. Students have the responsibility for deciding whether to withdraw from a course or courses. However, students must consult with academic advisors, financial aid counselor, and their instructors before withdrawing from a course(s). Forms for withdrawing from courses after the drop/add period are available in the Office of the Registrar.

If a grade of 'W' is assigned, the hours shall not be counted as hours attempted. A grade of 'W' will not affect the student's grade-point average. The hours for Withdrawal Passing (WP) shall not be counted as hours attempted. The hours for 'WF' shall be counted as hours attempted. There will be no quality points assigned for 'WP' or 'WF.' The Office of the Registrar will notify instructors of all withdrawals. Failure to attend a course DOES NOT constitute official withdrawal.

Courses Requiring Continuous Enrollment

All freshmen and transfer students (transferring less than six (6) hours of credit in Freshman-level English Composition and / or Freshman level Mathematics) must maintain continuous enrollment in Eng 131-132: English Composition I and II and General College Mathematics I and II until a grade of 'C' or above is earned in each course.

Changing Courses

After a student has completed registration, changes can only be made to the student's schedule through the drop/add process. Should the change add more than eighteen (18) hours to the student's schedule, the student will be charged an additional fee for the overloads.

Adding Courses

Courses may be added to, or sections may be changed on, the student's schedule during the designated period at the beginning of each semester. Forms can be obtained from the Office of the Registrar.

Dropping Courses

Courses may be dropped from a student's schedule during the designated period at the beginning of each semester. These courses will not appear on the student's final schedule. Forms can be obtained from the Office of the Registrar.

Auditing Courses

Juniors and seniors with at least 3.00 grade point averages may audit one course per semester with permission of the advisor and the Vice President of Academic Affairs. The student must present a written request stating the reason for auditing the course. Students auditing classes are required to register for the courses and to attend them regularly. The course being audited is included with the student's total semester hours enrolled. Students may not change their registration from audit to credit or credit to audit after the add/drop period ends. An audited course may not be taken later for credit. There is no academic credit for an audited course.

Final Registration

The courses for which a student is registered at the close of the late registration period constitute the official registration and course load for the semester. No student will receive credit for any courses for which the student is not officially registered. Failure to attend a course for which a student is registered will result in a final grade of 'F.'

Class Enrollment

The College reserves the right to discontinue any course (class) in which the enrollment is not sufficient to make it feasible to offer the course.

Enrollment in Freshman Seminar (BSC 110)

All new freshmen and transfer students, with less than thirty (30) semester hours, must enroll in BSC 119 at their first registration. Students will not be permitted to drop or withdraw from this course. Students who fail the course must also maintain continuous enrollment in the course until a passing grade is earned.

COURSE LOADS**Normal Course Load**

The normal course load for a regular, full-time student is the semester requirement, as shown in the particular curriculum in the *College Catalog*, or the program as outlined by the respective college division. The maximum course load is eighteen (18) semester hours. No student is permitted to take more than eighteen (18) semester hours unless the student has a cumulative grade point average of 3.50 or higher and has the written approval of the academic advisor and the Vice President of Academic Affairs. A student will not be permitted to carry more than twenty-one (21) credit hours in any given semester. The cost for each semester hour in excess of eighteen (18) is \$150.00 (subject to change).

Reduced Course Load

A student whose semester or cumulative grade-point average is less than the acceptable academic progress standard will be required to carry a reduced load of twelve (12) semester hours until the grade-point average earned is 2.00 or higher.

Failure to Follow Academic Advisement

Any student who fails to follow the academic advisement of the assigned advisor may experience scheduling difficulty and must assume responsibility for his/her actions and any resulting scheduling challenges. It is the student's responsibility to remain on track toward graduation by taking courses in the proper sequence and during the recommended semester. The catalog sets the standards for the academic track but is also subject to change. The academic advisor is made aware of changes that impact the student's scheduling of courses.

Academic Grade Assessment

Academic grade assessments are indicators of the student's academic performance and comprehension of the given subject matter. A final grade in a course is based on the

quality of the performance of the student throughout the semester. The grade is not based on the final examination, alone. Consideration is given to class participation, homework, special projects, presentations, tests, laboratory activities, mid-term and final examinations, and other student-related responsibilities, as assigned by the instructor.

Barber-Scotia College uses the following system of letter grades and grade honor point equivalents for academic evaluation:

A = 90-100	Excellent: indicates work of exceptional quality.
B = 80 - 89	Above Average: indicates work above average quality
C = 70 - 79	Average: indicates work of average quality.
D = 60 - 69	Below Average: indicates work that is passing but not acceptable in fulfilling standard grading expectations of major areas of concentration or in fulfilling general education Freshman English Composition and Freshman Mathematical Courses
F = Below 69	Failing: indicates unsatisfactory academic performance. The course must be repeated or an acceptable substitute course must be taken.
I = Incomplete	Due to extenuating circumstances: The student has not fully satisfied the requirements for receiving a final grade for the course. Provision: The student's completion of the missing assigned work will enable the student to earn a passing grade for the course.
E = Exempt	Issued only in the areas of Foreign Languages indicating that the student has satisfied requirements by way of proficiency examination (Advanced Placement Testing) or satisfactory completion of three (3) years or more of the same foreign language in high school languages.
W = Withdrew	Student officially withdrew from the course according to the date designated on the yearly College Calendar.

WP = Withdrew Passing

Student officially withdrew according to the College Calendar and was passing the course at the time of withdrawing. Hours attempted will not be counted.

WF = Withdrew Failing

Student officially withdrew according to the date on the College Calendar but was failing the course. Hours attempted will be counted.

WA = Withdrew Administratively

Student is withdrawn for administrative reasons.

Z = Course still in progress

Student must re-enroll in the course. Used only in basic English and basic Mathematics courses when the student does not earn a minimum grade of 'C' at the end of the first semester of enrollment in the course(s).

AU = Audit No credit is given to the course

NG = No Grade

No grade submitted by the course instructor.

'I' and 'Z' are temporary and carry no quality value. All other grades are final and may be changed only through the Grade Appeal Procedure.

Removal of Incomplete Grades

An incomplete grade may be removed by completion of the required work. An incomplete grade may be removed while the student is not enrolled but must be removed by mid-term of the following semester. An incomplete grade not removed within the time limit automatically becomes an 'F.'

Grade Point Average

A grade of 'A,' 'B,' 'C,' and 'D' in a course may be credited toward the Bachelor's Degree. A grade of 'C' or above is required in major and minor courses and general education courses as designated in majors and minors in the General Education Core. Grades yield quality points as follows:

A	4 quality points per credit hour
B	3 quality points per credit hour
C	2 quality points per credit hour

- D 1 quality point per credit hour
- F 0 quality point per credit hour

All credit hours attempted are considered in determining grade-point averages, with the exception of the grades of 'I' and 'Z.' If a course is repeated, the higher grade will be computed as part of a student's grade-point average. Credit hours for any course will be counted only once.

Grade Reports

Grades are issued to the student twice each semester. The Registrar issues the grade reports at the mid-term progress report and at the final grade report.

The student progress reports are sent to the student's post office box on campus, to parents or guardians of dependent students, and to the Academic Affairs Office. Final grade reports are mailed to the student at the permanent mailing address as recorded in the Registrar's Office and to the parent or guardian, if requested in writing by the student. Grades will not be released to other parties without the written permission of the student. Students should carefully examine their grade report. If no grade report is received, the student should contact the Registrar's Office immediately. Should the grade report have any discrepancies, the student should consult the instructor before reporting the discrepancy to the Registrar's Office.

Final Examinations

Final written comprehensive examinations are required in all courses. The form for the final examination is to be determined by the instructor of the course. However, a final examination may not exceed two (2) hours in length. All final examinations must be administered and taken at the scheduled times. The final examination is not to account for more than twenty-five percent (25%) of the final grade. Failure to take a final examination does not guarantee a grade of 'I.'

Repetition of Courses

All academic courses attempted and grades earned appear on the student's permanent record. However, students may repeat courses. In such instances, the highest grade achieved for the same course is the only grade used for calculating the grade-point average and the hours shall be counted only once as hours attempted and earned. Multiple course credit is not allowed. Only three (3) hours of credit are allowed for a three (3) hour course, regardless of the number of times it is repeated. If a student is repeating a course, an 'X' must be placed in the Repeat Box opposite the course title on the Advisement and Registration Form.

Change of Grades

According to College policy, once the final semester grades are filed in the Office of the Registrar, they are no longer the property of the instructor and cannot be changed because of reversal in the judgment of the instructor. In no case, may a second examination or assessment be undertaken after the date of the semester report, in order to secure a new grade.

Final grades cannot be changed except for the following conditions:

- 1) To correct an error in computation;
- 2) To correct an error in transcription;
- 3) To correct an unintentional omission of some component of the student's work; and
- 4) To resolve a grade appeal.

Grade Appeal Procedure

Instructors must keep accurate records of student performance and must inform the students of their progress periodically. In case of unsatisfactory progress, a program of early intervention and help must be provided and documented.

The instructor has the responsibility for evaluating course work and determining grades; however, the student has the right to appeal a grade that the student believes is in error. Grade appeals should not be taken lightly by either the instructor or the student. A written appeal must be made immediately following the end of the semester and no later than the first fifteen (15) days of the next semester of enrollment.

The grade appeal procedure involves an orderly process and the issue may be resolved at any point. Any student who appeals a grade shall:

1. Attempt to resolve the matter with the instructor involved. Failing to reach a satisfactory resolution, the student may...
2. Present the appeal in writing, to the Chairperson of the department in which the protested grade was awarded. By conferring with the student and the instructor, the Chairperson will seek resolution by mutual agreement. Failing such resolution;
3. The Department chairperson, will transmit the written appeal to the Vice President of Academic Affairs, who may convene a Grade Appeal Committee for assistance in the resolution;
4. The Grade Appeal Committee will consist of the Vice President for Academic Affairs, at least three (3) faculty members and two (2) members-at-large, appointed by the Vice President for Academic Affairs.

Should the Committee affirm the instructor's grade decision, the Vice President for Academic Affairs will notify, in writing, the instructor and the student, that the appealed grade stands and may not be further appealed.

Should the committee override the instructor's grade decision, the committee will prescribe the method by which the student will be reevaluated. The Vice President for Academic Affairs will notify, in writing, the instructor and the student, of the final grade override and the process for resolution. If the re-evaluation results in a grade change, the established change of grade resulting from the re-evaluation is final and may not be further appealed.

Classification of Student Standing

Students at Barber-Scotia College are classified for the academic year beginning at the Fall semester according to academic records in the Registrar's Office. The basis for this classification is as follows:

Senior Class Student: To be classified as a senior, a student must have earned a minimum of ninety-six (96) semester hours of credit, with at least an equivalent number of quality points.

Junior Class Student: To be classified as a junior, a student must have earned a minimum of sixty-four (64) semester hours of credit, with at least an equivalent number of quality points.

Sophomore Class Student: To be classified as a sophomore, a student must have earned a minimum of thirty-two (32) semester hours of credit, with at least an equivalent number of quality points.

Freshman Class Student: To be classified as a freshman, a student must have met entrance requirements and must be enrolled in a regular schedule of properly approved courses.

Regular Students: Students who have met all admission requirements and who are pursuing a program that normally requires one academic year, or more, of study for completion. A regular student may be full-time or part-time.

Full-Time Students: Students who are enrolled for at least twelve (12) semester hours of academic course work.

Part-time Students: Students who are enrolled for fewer than twelve (12) semester hours of academic course work.

Special Students: Students who are enrolled as non-degree seeking students.

Academic Degrees with Honors

Candidates for the Bachelor's Degree may be recommended for honors upon graduation. The Bachelor's Degree is awarded with three grades of honors: Cum Laude, Magna Cum Laude, and Summa Cum Laude. These honors are awarded in accordance with the following regulations:

Cum Laude shall be conferred for student with overall grade point average 3.50 - 3.69;

Magna Cum Laude shall be conferred for student with overall grade point average of 3.70 - 3.89; and

Summa Cum Laude shall be conferred for student with overall grade point average of 3.90 - 4.00.

In order to graduate with honors, the student must have been a full-time student at Barber-Scotia College for four (4) semesters and must have earned a minimum of sixty (60) semester hours at Barber-Scotia.

Other Honors

President's List

Any student in General Education or a major program that earns a 4.00 grade point average and is enrolled in twelve (12) or more credit hours will be named to the President's List.

Dean's List

Any student in General Education or a major program who earns a 3.50 -3.99 grade point average, with no grade lower than 'C' and is enrolled in twelve (12) or more credit hours will be named to the Dean's List.

Honor's List

Any student in General Education or a major program who earns a 3.00 -3.49 grade point average, with no grade lower than 'C' and is enrolled in twelve (12) or more credit hours will be named to the Honor's List.

NOTE: Any student who withdraws from any course after four (4) weeks, or who receives an incomplete ('I') will not be eligible for inclusion to the President's List, Dean's List, or the Honor's List.

Academic Progress

It is important that all students show satisfactory academic progress toward the acceptable academic standards.

Definition: Credit Hour – One academic semester credit is awarded to the student for successful completion of assigned course work over a designated period of time of class instruction. One (1) semester credit hour defines a class / course which meets for one (1) hour per week for sixteen (16) weeks / one semester. A class or course which would meet three (3) hours per week for the sixteen (16) weeks would be assigned three (3) semester hours, etc.

The following scale measures satisfactory academic progress:

End of the first semester - 12 semester hours and a minimum G.P.A. of 1.50,
Should a student fail to meet the academic progress standards after one (1) semester, that student is placed on academic warning.

End of the second semester - 24 semester hours and a minimum G.P.A. of 1.75.
Should a student fail to meet the academic progress standards after two (2) semesters, that student is placed on academic probation.

End of the third semester - 36 semester hours and a minimum G.P.A. of 2.00,
Should a student fail to meet the academic progress standards after three (3) semesters, that student is academically suspended for the following semester.

Any student academically suspended must apply for re-admission in writing to the Academic Dean. The written statement must show promise of improved performance, if re-admitted.

Any student, who fails to maintain satisfactory academic performance at the end of any semester, is limited to twelve (12) semester hours for the next semester.

Students, who are re-admitted after being suspended, must attain a 2.00 grade point average the first semester of re-enrollment. Should the re-admitted student not attain the 2.00, the student is academically dismissed. Any student who is academically dismissed can appeal in writing to the Academic Council for reconsideration.

ACADEMIC HONOR CODE

Barber-Scotia College is committed to the proposition that the pursuit of truth requires the presence of honesty. The integrity of Barber-Scotia College requires that no form of academic dishonesty will be tolerated.

Barber-Scotia College students should not receive any assistance with academic endeavors without proper documentation of sources used; students must not cheat. The College will not tolerate those who do.

Definitions and examples of violations of the Academic Honor Code are:

Cheating: Intentionally using or attempting to use unauthorized materials, information, notes, study aids or other devices in any academic exercise. This includes unauthorized communication (oral and/or written) or receipt of such information during an academic exercise.

Plagiarism: Intentionally or knowingly presenting the work of another as one's own (without proper acknowledgment of the source). This applies to information obtained over the internet, as well.

Fabrication and Falsification: Intentional or unauthorized alteration or invention of any information or citation in an academic exercise. Falsification is a matter of inventing or counterfeiting information for use in any academic exercise.

Abuse of Academic materials: Intentionally or knowingly removing pages, destroying, stealing, or making inaccessible library or other academic material.

Complicity in Academic Dishonesty: Intentionally or knowingly helping or attempting to help another to commit an act of academic dishonesty.

Any student found in violation of the Academic Honesty Policy is subject to one or more of the following penalties:

Probation - On the first offense, a student is charged with any violation of academic dishonesty is awarded a grade of 'F' for the particular assignment. On the second offense (in the same course), the student receives an 'F' for the course.

Suspension - A student who is convicted of a third violation of academic dishonesty will be suspended from the College for one (1) academic year.

Dismissal - A student who has been suspended for academic dishonesty shall be expelled upon a subsequent finding of academic dishonesty.

When an incident of academic dishonesty occurs, the exhibits shall be collected; witness' statements shall be taken; and the faculty member shall file an Incident Report Form with the department chairperson. The chairperson has the authority to recommend a change of grade for the student found "not guilty," at which time the allegations of cheating will be purged from the student's record.

CLASS ATTENDANCE POLICY

Class attendance and other activities (lecture periods, laboratory sessions, tests, examination, etc.) are required of every student at Barber-Scotia College. The attendance record begins with the first meeting of class. All late registered students are responsible for class work missed. Regular and punctual attendance is the responsibility of the student. Barber-Scotia College expects students to recognize the positive effect on academic success of class attendance and participation.

Students are required to attend all scheduled course meetings.

Failure to show for Class

Students who fail to show for a class by the end of the Drop/Add period will be administratively withdrawn from the class and will not be permitted to re-enroll in the course during that semester.

GUIDELINES FOR MAJOR PROGRAMS

Declaring a Major

All freshman students enter Barber-Scotia College as a General Studies student. At the student's first registration at the College, the student will complete the Intent to Major Form. A student must formally declare a major before the completion of the sophomore year of study (60 semester hours) with the Registrar's Office. Formal Declaration of Major forms are available in the Registrar's Office.

Changing a Major

A student may begin the process to change a major by obtaining an Application for Change of Major from the Registrar's Office.

College Entrance Placement Examinations

All freshman students are required to complete the English and Mathematics Placement Examination. Students are urged to perform their best on these examinations because the results are used to determine the course(s) for which students will register at their first registration.

Waivers and Substitutions

Recommendations to waive a course requirement or to substitute one course for another are permitted, under exceptional circumstances. The student must submit a petition for a waiver or substitution and secure the written approval of the Academic advisor and the Vice President for Academic Affairs. The Registrar will provide the appropriate forms. Students may substitute no more than two (2) courses in a program. Substitutions must contribute educational value to the program in which the student is enrolled and be judged to contribute toward the student's primary objective. The authorization to waive or substitute a requirement in a major area does not reduce the total hours required for the degree. The student is responsible for satisfactory completion of the total semester hours shown in the curriculum outline. Forms for Waivers and Substitutions may be secured from the Registrar's Office.

College Level Examination Program (CLEP)

Barber-Scotia College participates in the College Level Examination Program (CLEP) and will award credit toward graduation to students who earn grades of 50% or higher in the Subject Examinations.

Advanced Placement (AP)

Students who receive a score of three (3) or higher on an Advanced Placement Test administered by the College Entrance Examination Board may receive college credit and/or advance placement in that subject area.

Foreign Language

A foreign language placement test may be given to students who have taken at least two (2) years of a foreign language in high school or who are proficient in a second language. Students passing the appropriate foreign language tests have satisfied the foreign language requirement. Students not earning a satisfactory score on the foreign language placement test must enroll at the elementary level for that language course.

English Proficiency Examination

The English Proficiency Examination (EPE) is offered once each semester. The English Faculty of the College grades this two-hour examination on a pass-fail basis. To ensure fairness, two graders read each exam. In the event the graders disagree, a third faculty member is available to read and arbitrate. Students planning to take the examination must register with the Registrar at least two (2) weeks before the examination date.

Who must take the EPE?

Successful completion of the EPE is required for all Barber-Scotia College students to graduate, including students who may have taken a similar examination at their previous school. The College will not accept any other test as a substitute for the EPE. Students may not take the EPE until they have passed English 132 or its equivalent at another school. The student must be enrolled at Barber-Scotia College in order to register for EPE.

Those students who wait until their senior year to take the examination are placing unnecessary pressure on themselves and may even have to postpone their graduation until they can complete the necessary remedial work that will enable them to pass the EPE should they need to take it again.

Examination grades are automatically sent to the Registrar's Office by the EPE Coordinator.

Students who fail the EPE must enroll in English 100, a three-hour non-credit course that costs (tuition rates apply) before they can retake the EPE examination. No other course at Barber-Scotia College or any other college may substitute for the non-credit English 100 for EPE preparation.

All students enrolled in English 100 are permitted to take the EPE during the semester in which they are enrolled. Students enrolled in English 100, who pass EPE, do not need to attend any more English 100 classes for the rest of that semester. Students who fail the EPE while enrolled in English 100 will have a second opportunity to pass the final examination for English 100.

Students who fail the EPE the second semester that they are taking English 100 will receive an 'F' in English 100, thereby requiring them to enroll in English 100 the following semester.

Students must pay tuition for English 100 each semester that they are enrolled therein.

DEGREE REQUIREMENTS

All students graduating from Barber-Scotia College must fulfill all general education requirements, as well as all concentration major courses. In addition, all graduating students must also meet the following requirements:

Semester Hour Requirements

Graduating students must have successfully completed all of their required course work with the minimum semester hours required for their specific degree and concentration and with an overall grade point average of at least 2.00.

Residence Requirements

Attendance at Barber-Scotia College is required for at least four (4) semesters, with completion of at least 24 of the last 36 semester hours required for the degree. Exceptions and special approvals may be granted through the Office of the Vice President of Academic Affairs.

Catalog Requirements

All degree candidates, including transfer students, are allowed a maximum of six (6) years from the date of enrollment at the College to complete the curriculum under the requirements and regulations in effect at the time of enrollment. After six (6) years, the current requirements and regulations must be met. For this purpose, the six (6) years will be counted from August 1 of the year of enrollment to August 1 of the year of graduation. The Academic Council must approve course work more than six (6) years. The Vice President for Academic Affairs must approve substitutions, changes, and exceptions in course requirements.

Community Service Requirements

Each student enrolled at Barber-Scotia College is required to engage in fifty (50) hours of Community Service. This requirement can be completed at any time during the student's tenure but must be documented through the Student Affairs Office.

Candidate for Graduation

Students planning to complete graduation requirements of study must complete the Candidacy application for Graduation form at the start of their last year of study. The student must indicate the catalog year under which the student entered Barber-Scotia College on the application for graduation form (on file with the Registrar). The Registrar makes the final check on course requirements during the final semester of study and determines if the student has fulfilled graduation criteria. The Registrar notifies the student of any deficiencies.

Financial Clearance

Before the student may receive the degree (diploma), the student must obtain financial clearance indicating that all financial obligations to Barber-Scotia College have been fulfilled. This includes all regular tuition and fees, library books and fines, residence hall, dining hall, bookstore, and other incurred obligations to the College and its organizations.

Application for Candidacy for Graduation

Written application must be made for the granting of all degrees. The application must be made on the approved form, provided through the Registrar's Office for this purpose.

Commencement Exercises

All candidates for a degree are required to attend and participate in the commencement exercises in the prescribed academic regalia. The Vice President for Academic Affairs may grant exceptions to this rule upon petition to and approval.

NOTE: Students who fail to attend the graduation ceremonies are charged a \$25.00 processing fee, which includes the mailing of the diploma to the student's last reported home address. This fee will not be waived.

STANDARDS

Barber-Scotia College reserves the right to terminate the student's relationship with the College

- ... If the student is unable to meet the academic standards of the College;
- ... If the student fails to fulfill financial obligations to the College;
- ... If the student's presence at the College constitutes a danger to the student's own health or to that of others;
- ... If the student's actions are in disharmony with the objectives of the College, its social regulations or its moral codes;
- ... When, in the opinion of the College, a student's presence does not seem in the best interest of the institution; or
- ... If the College discovers that the student had failed to list the colleges previously attended on the application for admission.

Dismissal from Barber-Scotia College may result without charging the student with a specific offense.

Standards of Student Behavior

Students of Barber-Scotia College are expected to conduct themselves as ladies and gentlemen both within the Institution and outside. In the event of student conduct that tends to discredit the College, the President is authorized by the Board of Trustees to impose appropriate penalty. The College reserves the right to suspend or enforce, the withdrawal of, or to expel a student whose academic standing is unsatisfactory or who violates the *Code of Conduct* of the College.

Generally, prohibited conduct for which a student would be subjected to discipline:

1. Physical abuse of any person on College-owned property or behavior that threatens or endangers the well being of any such person.
2. Damage to College property as a member of the College.
3. Unauthorized entry into or occupation of College facilities that are locked and/or restricted from use.
4. Intentional disruption or obstruction of teaching or any unauthorized activities on College property.
5. Violation of codes related to residence in College-owned property.
6. Misuse of College documents and records.
7. Disorderly conduct, abusive language, and disrespect for person and positions on College-owned property.

Courses Taken at Other Institutions (Summer School included)

Credit courses taken by current Barber-Scotia College students at other accredited institutions may be transferred to Barber-Scotia College, subject to the following regulations:

1. The College is not obligated to accept any credit from another institution unless that student has first obtained the prior written approval of the advisor. The student can obtain the Transient Student Form from the Registrar's office. The completed form is to be returned to the Registrar's Office.
2. No academic credit will be awarded for courses in which the grades earned are below 'C.'
3. The student must request an official transcript be mailed to the Barber-Scotia College Registrar's Office upon completion of the course. Student copies of transcripts will not be accepted as being official.

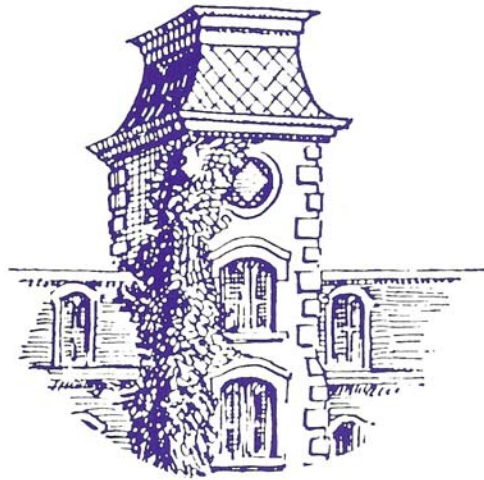
CHARLOTTE AREA EDUCATIONAL CONSORTIUM OF COLLEGES

Barber-Scotia College is a member of the Charlotte Area Educational Consortium of Colleges. The consortium member colleges offer inter-institutional exchange of students during the fall and spring semesters. Full-time students may enroll in courses that are offered at any of the consortium member's institution that are not available at Barber-Scotia College.

Consortium member institutions are:

Barber-Scotia College	Livingstone College
Belmont Abbey College	Mitchell Community College
Catawba College	Pfeiffer University
Catawba Valley Community College	Rowan-Cabarrus Community College
Central Piedmont Community College	Queens College
Cleveland Community College	Stanly Community College
Davidson College	Univ. of South Carolina, Lancaster
Gardner-Webb University	Univ. of North Carolina, Charlotte
Gaston College	Wingate University
Gordon-Cornwell Theological Seminary	Winthrop University
Johnson C. Smith University	York Technical College
Lenoir-Rhyne College	

GENERAL FINANCIAL INFORMATION



In The Beginning...Faith

GENERAL FINANCIAL INTRODUCTION

Barber-Scotia College strives to provide the finest education for the lowest possible cost to the student. Barber-Scotia College urges students to scrutinize their own financial assets, to investigate the possibility of financial help from family, friends, church denomination and local community groups. Students are encouraged to be good stewards of finances, in order to meet educational needs.

All students are requested to complete the online Free Application for Federal Student Aid (FAFSA). Institutional Awards are based upon need as determined by the FAFSA and upon the student's merit. Beginning September 2012, the College will be using the formulas provided by Simply Financial Aid for award computations. Information available through the Financial Aid Office.

Tuition Schedule for Full Time Students

Approved by Board of Trustees September 2011

	ON CAMPUS		OFF CAMPUS	
	Semester	Annual	Semester	Annual
Tuition	\$7,750*	\$15,000	\$7,7500	\$15,500
General Fees	\$ 700	\$ 1,400	\$ 700	\$ 1,400
Technology Fee	\$ 100	\$ 200	\$ 100	\$ 200
Property Damage Deposit	—	\$ 100	None	None
Room/Board	\$3,100	\$ 6,200	None	None
TOTAL	\$11,650	\$23,400	\$ 8,550	\$17,000

*Overload Fee: \$150.00 per semester hour over 18 hours

Part-time students are charged \$375.00 per semester credit hour

Expenses indicated above DO NOT include cost of Books, Workbooks, Special Fees and personal expenses for the student. Fees and deposits are non-refundable.

Barber-Scotia College is not contractually obligating itself to any fees specified herein, but is merely presenting them as estimates of cost based on the guidelines of the Board of Trustees. The Board of Trustees reviews all fees and tuition annually. All fees are to be paid each semester in advance of registering. No student will be permitted to

register until bills from the previous semester have been paid in full.

Special Fees and Deposits

Application Fee	\$ 25.00
Matriculation Fee	\$ 25.00 per semester
Housing Reservation Fee	\$ 200.00 non-refundable
Parking Fee	\$ 10.00 per semester
Late Registration Fee	\$ 75.00
Graduation Fee	\$100.00
ID Replacement Fee	\$ 15.00
Official Transcript	\$ 10.00 each
Science Course Lab Fee	\$150.00

Special Points of Financial Interest

1. Barber-Scotia College reserves the right to increase or decrease all fees and charges, and to add or to delete items of expense upon official notice, as circumstances, in the judgment of the administration may require. All fees and cost associated with enrollment at Barber-Scotia College are estimated from previous years of operation, financial contributions, cost of living, and operational expenses.
2. The official date for withdrawal from the College is the date of completion of the withdrawal process. The withdrawal forms are filed with the appropriate offices on campus within a 24-hour period.
3. Students who lose, damage, or abuse College property through malicious or negligent conduct will be subject to disciplinary action and financial restitution.
4. Personal spending money or allowances should be sent directly and made payable to the student in the form of money orders or certified checks. The College does not cash personal checks for students.
5. All College personnel and students who have motorized vehicles on campus are required to register them and purchase a parking sticker through the Business Office.

Housing

1. Room and board rates are based on the average cost of operational services only during the scheduled operation days of the entire school year. Students are reminded that they are to vacate campus housing during Christmas vacation and Spring Break.
2. The student is responsible for all personal property (theft and damage). Footlockers with key locks for valuables are encouraged but subject to security inspection.
3. Student teachers who are boarding students at the College will be granted credit on their accounts for meals missed during their absence from campus, provided the meal card is surrendered at the Business Office prior to their official leave. No credit will be allowed on room rent and other fees.

Any student who owes money to the College may not be admitted to final examinations in any course or be permitted to register for any subsequent semester or term until the obligations are met. Any student whose account is in arrears by thirty days (30) or more is subject to dismissal from the College for nonpayment of fees.

Refund Policy of Student Charges

Students who desire to withdraw from the College must follow the procedures outlined by the Office of Academic Affairs before a refund will be considered.

1. The following fees and charges are NOT refundable after the first official day of classes: Registration, library, activities, insurance, residence hall, student government, College Union, United Negro College Fund (UNCF) and mailbox fees.
2. Advance payments for housing rental charges, less the \$200.00 deposit are refundable only if written official notification of cancellation is made prior to the last official day to withdraw. After the beginning of each academic term, room charges are refundable on a pro-rata basis.
3. Advance payments for board charges are refundable in full only if official written notification of cancellation is made prior to August 15. Room and board charges will be pro-rated until five (5) working days after the drop/add period ends.

- 4a. Advance payments of the tuition charge are refundable in full only if written official notification of cancellation is made prior to the last day of late registration.
 - b. Twenty-five percent (25%) of tuition and fee charges will be retained by the College for each week in attendance. After four (4) weeks into the semester, the College will retain the entire tuition and fee charges.
5. Refunds will be issued according to the schedule provided by the Business Office. Generally, this will be made forty-five (45) days after the credit balance is posted.

Damage to College Property

Students are to respect and care for all College property, especially the room in which they reside. A financial charge is to be made for any breakage and/or damage of any College property. The charge is to be the amount necessary to repair or to replace the property involved.

Residential dormitory room inspections will be conducted on a regular basis by the Resident Manager. If any damages to a room are discovered, a written report will be filed to the Vice-President for Student Affairs along with estimated cost of repair. The student who occupies the room where the damage was discovered will be held responsible for all damages. In case of common areas, all students using such an area will be deemed responsible if no individual or individuals accept responsibility. Any damages discovered by a student should be reported to the Resident Manager immediately.

The cost of the repairs to damaged property is billed to the student and payable to the college within 30 days.

In the event that the student fails to pay for all damages, the student's grades, transcripts and participation in all school functions will be withheld or denied until such obligation is satisfied.

Motor Vehicle Registration

The students who drives a car to campus or owns a car that is parked on campus, is required to register that vehicle and present proof of liability insurance to the Business Office. With proper identification, the student will then need to purchase a parking permit for authorized parking on campus in authorized areas.

Transcripts of Academic Records

Official transcripts from the College are obtained upon the student's written request to the Registrar. All accounts must be cleared before a transcript is released. One free official transcript is issued to each student at the time of the student's graduation. Additional transcripts are ten dollars (\$10) each.

The College will not confer a degree, issue a diploma, or release a transcript to or for a student if the student has unpaid business accounts with the College.

Financial Aid

Financial Aid Policy

Currently, Barber-Scotia College is restricted from the privilege of qualifying for its students to receive financial aid in the form of federal and state grants and loans. This restriction is being corrected with the re-application for Accreditation through Transnational Association of Christian Colleges and Schools (TRACS). The College participates with Simply Financial Aid (SFA) and encourages its students and parents to pursue financial opportunities through SFA. Barber-Scotia College Financial officers will assist with the SFA process.

Scholarships and Grants

There are a minimal number of Barber-Scotia College Institutional Scholarships available. Application for scholarships can be made through the Office of Enrollment Management.

Presidential Scholarship

The Presidential Scholarship is the most distinguished scholarship awarded by the institution and is awarded to the student who possesses and maintains a 3.50 or higher cumulative grade point average; is a student leader and positive role model. The Presidential Scholarship awards range from \$500 to \$3,500. The Presidential Scholarship is renewable annually, provided the student maintains a 3.50 cumulative grade point average, and if funds are available.

Barber-Scotia College Academic Scholarships

The Barber-Scotia College Academic Scholarships are made on the basis of a student's high school average of 'B' or better and the availability of funds. These scholarships may be used toward tuition and housing costs while the student is attending Barber-Scotia College. These scholarships are renewable provided the student maintains a cumulative grade point average of 3.00 or higher and carries a minimum class load of twelve (12) semester hours per semester and funds are available.

The Mable Parker McLean Scholarship

The Mable Parker McLean Scholarship has been established in the honor of Dr. Mable Parker McLean, the first female president of Barber-Scotia College and distinguished alumna. The scholarship is awarded to a student with financial need.

The Georgia McCullough Newsom Scholarship

Dr. Lionel Hodge Newsom, the seventh President of Barber-Scotia College in honor of his mother, established this scholarship. Mrs. Newsom was not a College graduate but was a concerned Christian mother committed to aiding and assisting young people in their efforts to obtain a college education. This scholarship is offered annually to a sophomore male who attended Barber-Scotia College his freshman year and attained the highest academic average among freshmen. This recipient must also be a person of good moral character and respectable citizenship, as determined by the Scholarship Committee or a similarly structured group. A limited number of additional Scholarships are offered through the College's Financial Aid Program. Specific qualifications vary. Please see Financial Aid Director.

Endowment Fund Scholarships

The following scholarships are permanent endowment funds held at the Presbyterian Foundation and are designated for the benefit of Barber-Scotia College:

Mary D. Hamilton Scholarship Fund	Barber-Scotia Fund
William L. Jones Bible Fund	Barber-Scotia-Cannon Scholarship Fund
Katherine Rae Brandon Scholarship Fund	Mae Lynd Scholarship Fund
Mrs. Ozzie Sherrill Howard Fund	Mary Jane Lesnett Scholarship Fund
Lucy M. Newby Memorial Scholarship Fund	Rena Miller Fund
Gloman Scholarship Fund	Piqua W.M.S. Fund for B-S College
M. Lillian Pursell Fund	Adelaide Augusta Seeney Scholarship Fund
	Lucian M. Simmons Scholarship Fund

LOANS

Currently, Barber-Scotia College is restricted from the privilege of qualifying for its students to receive financial aid in the form of federal and state grants and loans. This restriction is being corrected with the re-application for Accreditation through Transnational Association of Christian Colleges and Schools (TRACS). The College participates with Simply Financial Aid (SFA) and encourages its students and parents to pursue financial opportunities through SFA. Barber-Scotia College Financial officers will assist with the SFA process.

Conditions Governing Financial Aid Awards

1. Barber-Scotia College awards financial aid on the basis of demonstrated financial need, except where the financial funds are specified for recognition of special talents.
2. The College reserves the right to revise any financial award during the academic year due to changes in a student's financial or academic status. The student will be informed of such revision.
3. Students are expected to report any scholarships or loans obtained from other sources to the Financial Aid Office in a timely manner.
4. Financial awards are divided equally between the fall and the spring semester, unless otherwise specified in the award.
5. Financial aid awards are available to the full-time student (at least 12 credit hours per semester) and with restrictions, to the part-time student (at least 6 credit hours per semester).
6. All financial aid is contingent upon satisfactory academic progress.
7. All financial aid commitments are contingent upon receipt of those funds from the source of funding.
8. Students must complete a new application for financial aid each year. Financial aid is NOT guaranteed for continuous enrollment.
9. Students qualifying for campus employment will receive a disbursement each month. Students are expected to apply a portion of their work-study funds to their individual account in order to fulfill their financial obligations to the College
10. A representative of the financial aid office is available to explain any and all conditions of financial assistance. Students should make an appointment when needed in order to be aware of terms of engagement.
11. A graduated fee schedule of tuition refunds has been established for the student who has made official withdrawal from the College. Information and application can be obtained from the College Business Office.

12. Students are responsible to remain informed of the status of their financial obligation to the college. This financial information can be obtained from the Business Office. Financial statements of student accounts are sent to parents twice during the semester. Payments of student accounts, other than financial aid, MUST be in the form of cashier's check, certified check or money order, and made payable to Barber-Scotia College. All payments should be sent to the Business Office, Barber-Scotia College, Concord, NC, 28025 with a letter stating the full name of the student and the student's ID number (social security number) for whom payment is being made.
13. Barber-Scotia College reserves the right to make fees adjustments during the course of the school year, if economic conditions change or necessitate the change.

All inquires should be addressed to: Financial Aid Office
Barber-Scotia College
145 Cabarrus Avenue, West
Concord, NC 28025

SATISFACTORY ACADEMIC PROGRESS

Retention / Continuation

The Higher Education Act of 1965, as amended by Congress in 1980, mandated Institutions of Higher Education to establish minimum standards of "Satisfactory Progress" for students receiving financial aid. Additional legislation called for further refinement of this policy, effective January 1, 1984. Barber Scotia College makes these standards applicable to all programs of financial assistance.

Although Barber-Scotia College does not currently qualify for federal funding, it is committed to the standards for "Satisfactory Academic Progress" toward a student's graduation from Barber-Scotia College.

A student will be considered as having made satisfactory progress for continuing at the College, and will be eligible for financial assistance when the College regains accreditation. Therefore, it is expected that students maintain satisfactory academic progress. Satisfactory academic progress is defined as:

- a) at the end of the first year of study, the student has earned a minimum of twenty-four (24) credit hours with a minimum cumulative GPA of 1.75;

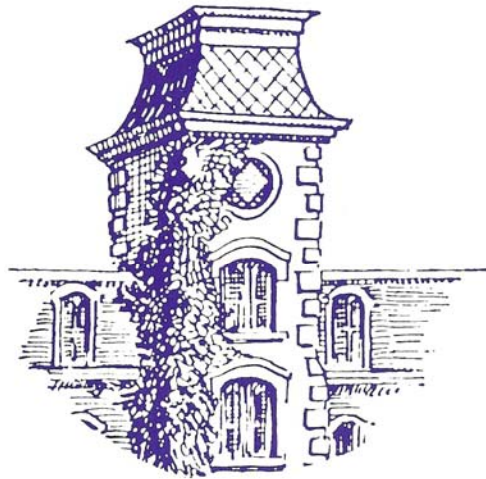
- b) at the end of the second year, the student has earned a minimum of forty-eight (48) credit hours with a minimum cumulative GPA of 2.00;
- c) at the end of the third year, the student has earned a minimum of seventy-two (72) credit hours with a minimum cumulative GPA of 2.00;
- d) at the end of the fourth year, the student has earned a minimum of ninety-six (96) credit hours with a minimum cumulative GPA of 2.00; and
- e) at the end of the fifth year, the student has earned a minimum of one hundred and twenty (120) credit hours with a minimum cumulative GPA of 2.0.

The maximum number of years granted for a student to complete the degree requirements at Barber-Scotia College is six (6) years. A student who fails to complete his degree in six (6) years must file for an appeal with the Vice-President for Academic Affairs.

Part-Time Students

The maximum time allowed for completing degree requirements by part-time students who remain in continuous enrollment at Barber-Scotia College is nine (9) years. The Vice-President for Academic Affairs must approve extenuating circumstances. Should a full-time student become part-time, the student will be expected to maintain satisfactory academic performance by completing at least 75% of the credit hours enrolled and to maintain a cumulative grade-point average of at least 2.00.

COURSE OF STUDY



In The Beginning...Faith

General Education Requirements

The general education core curriculum provides all students with the academic foundation and cultural experiences essential for a strong liberal arts education. The General Education requirements are comprised of the following areas: Communications, humanities and fine arts, social and behavioral sciences, mathematics, natural sciences, and health and physical education. General education courses seek to:

1. Develop skills in oral and written communication, computation, reading and analytical thinking
2. Foster positive attitudes toward and the appreciation of health and physical development
3. Broaden knowledge and appreciation of Western and non-Western literature and cultures
4. Orient students to the mission of Barber-Scotia College

All students who matriculate at Barber-Scotia College must complete a minimum of 54 required and elective hours of general education courses.

Additional General Education Requirements

Assessment Examinations

In an effort to insure that the College continues to provide quality educational programs, a series of examinations are administered to students at various points in their academic studies. These assessments not only assist the student but also help the Institution assess the academic programs and the comprehension and application of the student.

During Freshman orientation, entering freshmen and transfer students (transferring less than 6 hours of credit in English composition and/or freshman mathematics, and/or less than 24 semester hours total) will take the COMPASS (Computer Adaptive Placement, Assessment and Support System) Test and Institutional Access Placement Tests in English, Reading, and Mathematics.

Upon the completion of English 132 (taken during the spring semester of the Freshman year), students will take the CAAP (Collegiate Assessment of Academic Proficiency),

English Proficiency Examination - Part A: Writing Skills and Part B: Writing Essay. Passing the English Proficiency Examination is one of the requirements for graduation from Barber-Scotia College. Failure to pass the CAAP will require the student to repeat the course until the examination is passed.

Computer Literacy - student must acquire basic skills and competencies in the use of computers and computer language by passing GS CSC 130 or computer application and literacy test.

Cultural Enrichment - Student must fulfill a Cultural Enrichment requirement by participating in a minimum of four (4) cultural activities offered by the institution over the last four (4) years of study at BSC. The Assembly and Lyceum Committee must approve these activities.

Community Service - Student must complete at least fifty (50) hours of Community Service, off-campus, during the student's enrollment at BSC. Documentation is to be verified by the student's adviser and off-campus supervisor and filed with the student's adviser. However, the student has the ultimate responsibility for the completion of this requirement.

Convocation, Founders Day, and Commencement - All students are required to participate in Convocations and Founders Day. Attendance at Commencement Exercises is optional for all non-graduating students.

Graduating students who do not attend Commencement must pay a \$25.00 handling fee to receive their diplomas via certified mail.

Financial Clearance

Students are expected to maintain current with all financial obligations to the College. The College will not confer a degree, issue transcripts, or release transcripts to an outside agency for any student who has an unpaid balance in the Business Office.

Educational Aims

The aim of all degree programs at Barber-Scotia College is to equip men and women for vocational careers; to be disciplined in mind, eager to learn, and sensitive to the needs of others. The rapid changing contemporary society and the global events continue to increase the demands made on Christians in the exercise of their vocations in the world. Barber-Scotia College strives to educate students to think biblically and theologically in the face of global needs and to continue to join others in pursuing obedience to God.

Academic Year

Barber-Scotia College follows the semester system, with the main semesters being fall and spring (September to Mid-December and Mid-January to Mid-May). Most courses are taught during the day. There are limited evening and weekend courses available. Intensive courses are offered during the summer.

Declaration of Major

All students enrolling at BSC initially receive admittance as General education students. Upon completion of a minimum of sixty (60) credit hours of study, students are to make a declaration of a major area of study. Any change to this declaration requires completion and filing of the “Change of Major Form,” which can be obtained from the Registrar’s Office.

Academic Advisement

Academic advisement is an integral part of the learning process. Each student is assigned an adviser during freshman orientation. The student remains with this adviser until the completion of the required General Education Core or until the fourth semester of enrollment at Barber-Scotia College. At that time, the student may be assigned to a different adviser or remain with the current one. This assignment is usually based upon the students chosen field of concentration. The academic adviser will counsel, advise and encourage the student in course selection. Ultimately, the student is responsible for the completion of all degree requirements. Each student is responsible for following the procedures, policies, regulations, and requirements listed in the *College Catalog* and in other official publications.



Energy Institute at Barber-Scotia College



In The Beginning...Faith

Energy Institute Purpose

Barber-Scotia College, founded in 1867 and located in the beautiful historic district of Concord, North Carolina, is a Presbyterian Church – USA affiliated Christian Liberal Arts College dedicated to the effective training of future professional leaders to serve our changing world.

Climate Change, Energy Security, and Global Warming topics have recently grabbed substantial headlines and media attention. The underlying implications of the headlines are far reaching and likely pervasive in nature. As these phrases and others have entered the lexicology of the general public, institutions of all types are nearly certain to react. Subsequent reactions could be defined as opportunity, should change be translated into a search for solutions to meet institutional and societal concerns, mandates, and individual desires.

The Energy Institute and Curricula will provide benefits to the major industry concern, worker training and re-training in a New Energy World. Gas & Electric Energy Providers, the Agriculture Industry and the Transportation Industry, among others, all are faced with staffing issues and with new metrics in a new competitive environment.

Barber-Scotia College offers academic programs of academic excellence as it partners with businesses, industries, governments, and citizens providing a needed platform to supply human resources to fill the void created by the shift in energy resources and global energy needs.

Energy Institute at Barber-Scotia College

The fate of the nation rises and falls with the state of its economy. The local, state and federal governments work cooperatively to ensure the fiduciary needs for the common good of the people are fulfilled. However, the responsibilities for providing services to constituents remain through good times and bad alike, along with associated cost to the business community.

Brief Overview

In 2004, in response to the energy crisis, Enviro-Tech / M & M Technologies Inc. presented a proposal to Barber-Scotia College for it to participate in the envisioned structures of Public/Private Partnership to energy alternatives.

The Public/Private Partnership deployment model is centered on the issues and concerns of the National Association of Counties (NACo) and their Center for Sustainable Communities (CSC) relative to waste management responsibilities. A key component of the model is education and training in Science, Technology, Engineering and Mathematics (STEM) areas, critical for the growth and development of the newly emerged Renewable Energy Industry.

Curricula Development Collaborative Participants

Barber-Scotia College, Concord, NC
Gennx Technologies, Inc., Concord, NC
Green Power Solar, Colorado
Evolution Solar Corp, Woodlands, Texas
M & M Technologies Inc. Matthews, NC

Objectives of the Collaborative Participants

1. To establish a Certificated Training Program in operations and maintenance (Operator in Training) for City/County facility personnel as keyed to the requirements of the Public/Private Partnership, and
2. To establish an appropriate interdisciplinary degree program in Energy Options, targeting entrepreneurship, engineering and research elements in partnership with Gennx Technologies and Evolution Solar, Corp.

Under the formalization of the partnership agreement, training sites are being established with Barber-Scotia College, Concord, NC. Gennx Technologies will be offering a variety of vocational certificate, IT and health related occupational fields to equip students for immediate job entry or to enable the student to continue education at a four-year institution in a STEM degree program.

**Energy Institute at Barber-Scotia College
Renewable Energy Degree**



In The Beginning...Faith

Program Overview and Vision

The Energy Institute at Barber-Scotia College offers students the exploration of the multiple areas of alternative energy and environmental responsibility through academic study and interdisciplinary research. Collaboration opportunities with local and state governmental agencies, private and public agencies provide students first-hand experience in the rapid growing energy industry markets. Expected outcomes of research collaborations will lead to improved human and environmental health through sustainable and environmentally friendly agricultural and industrial practices.

The transfer of academic knowledge and practical application will reduce environmental pollution, improve air and water quality, and promote clean renewable energy that will benefit the nation and the world.

Specific objectives for Barber-Scotia Renewable Energy program

1. To provide sustainable technology-based solutions for the management of renewable energies by cities and counties.
2. To provide trained labor force to increase productivity and efficiency of renewable energy tasks; leading to a direct and ancillary benefit for the public/private partners and the communities that they serve.
3. To provide trained workers and managers for the multiple renewable energy fields within a global economy.

Benefits

- *Reduce land and capital requirements for local utility providers
- *Provide trained personnel for operations and maintenance
- *Provide consistent and sustained academic growth and development for the Renewable Energy industry
- *Create highly skilled workers for jobs in the 21st Century and
- *Provide support for the local economy and its stimulus.

**Energy Institute and Business Entrepreneurship
at Barber-Scotia College**



In The Beginning...Faith

Program Overview

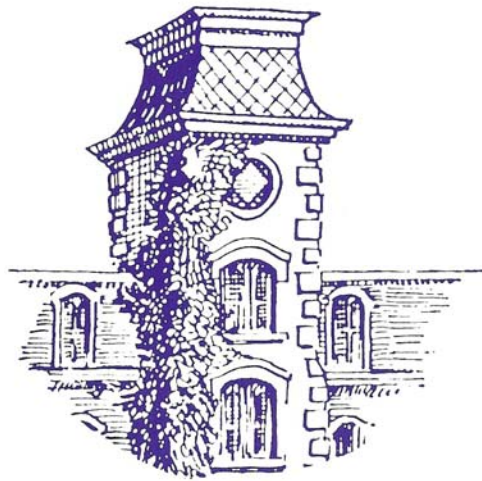
The Business Entrepreneurship Bachelor of Arts Degree Program at Barber-Scotia College is designed to fulfill the needs of not only its students and the nation but also the global Community. The program provides both academic specialization in Renewable Energy and foundational skills in the technology associated with the varied entities of business, industry and government. The collaborative partnership will enable graduates to unite their educational and business philosophies with their career aspirations. Businesses of all sizes realize that conserving energy translates into financial savings. Large and small businesses benefit from the renewable and alternative energy sources being developed in the twenty-first century; therefore, the College has identified the following goals.

1. To provide a wide variety of diverse expertise and ability to apply the tools and skills that will solve business and organizational concerns; especially those related to Renewable Energy.
2. To develop an understanding of the functions of local, national and international businesses within which they operate.
3. To provide a useful balance between academic study, professionalism, and the work experience.
4. To foster the development of leadership qualities and to encourage an attitude that values continuing education.
5. To prepare well-informed citizens with understanding of the challenges of the future as related to globalization and the alternatives facing the world.



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**Distinguished Lecture Series
Certificate Program**



In The Beginning...Faith

Distinguished Lecture Series Certificate Program

Purpose

The Distinguished Lecture Series (DLS) is designed for College and Community interaction with a focus upon sharing knowledge in areas of common interest. The members of the greater community are able to contribute as well as to benefit from selected courses and topics of education – community interest. Members of the College are able to contribute and benefit as well and have the privilege of using information and process of the DLS to assist in their educational goals and endeavors. The expertise of the presenters will help bridge the communication gap between all parties participating and provide information of interest that will benefit the global economy and social interactions.

DLS Mission Statement

Barber-Scotia College recognizes the unique and infinitely significant value of all individuals; therefore, sets a goal to compliment academic degree programs by providing opportunities for interested people to realize their capabilities and to expand the use of their specific skills and knowledge. We believe that human dignity is an endowment from God and that all persons have the responsibility for developing their potential to the fullest and for devoting their creative energies toward making a better world.

About the Program

The DLS will work in conjunction with the College educational programs offering enrichment in specific areas of interest: Religion, Business, and Energy being the three major topic selections for exploration. Some of the “Series” will be delivered in the form of special workshops, seminars, and activities while others will be delivered in the form of courses centered with classroom interaction.

The workshops, seminars and special activities will be open to the public and will carry minimal charges (if any) for participants. Pre-registration is encouraged but not essential. DLS course work (minimum of 36 hours of various lectures) will require pre-registration and seating will be limited. The fee for the DLS course work will be affordable (minimal) and announced prior to the first class meeting.

The academic courses offered through the certificate program are designed for the adult learner who desires to prepare for the associate or assistant level of ministerial service. Thirty-six (36) semester hours (app. 12 individual courses) are required for the certificate program. The three major academic areas of certificate study are Laity Leadership, Christian Education, and Helping Ministries (Certificate Program). Brochures are available through the College's Enrollment Office.

Each of the certificate programs will not only prepare the adult learner for ministry but also for the continuation of academic study for entry into the Bachelor Degree Program. Certificate programs require the student to submit a formal application and fulfill all admission requirements for entrance into the certificate program.

Collaboration Certificate Opportunities

Barber-Scotia College, in collaboration with Gennx Technologies offer the following Certificate Programs:

Certificate Study Areas

- Fiber Optics Training and Certification (Accredited with FOA)
- Energy *Uqret."Y kpf."J {ftq."gve0+*****I reen IT
- Health IT
- Network Design and Installation
- Network Security and Disaster Recovery
- Mobile Applications
- Health IT
- Satellite Installation and Operations
- Microsoft Basicu and Certificationu
- Pharmacy Technician
- Soft Skills & Basic Training

Other collaborative areas of work

- Business Entrepreneurship
- Staff Development
- Student exchange
- Research

Each of these programs will prepare the student with job entry skills and knowledge for career entry positions. The Certificate Program continues to establish the framework for future technological, scientific, and cultural collaboration between Gennix, Technologies, Evolution Solar, Green Power Source, and Barber-Scotia College for the accomplish of the following objectives:

1. Development and transmission of education and culture at a general level between the collaboratives
2. Infrastructures build for the development and transmission of education and culture at a technology advance level
3. Development of Higher Education teaching and scientific and technological research.

Degree Requirements



In The Beginning...Faith

Academic Aims and Intents of Degreed Programs

The aim of all degree programs is to help train and equip young men and women to have successful careers and to make positive contributions to the society of which they live. Therefore, the academic challenge of each degree program is to help provide a disciplined mind with and eagerness to learn, sensitive to the needs of the ever changing world. The ever changing currents of contemporary society and the global events increase the demands made upon young professions in the exercise of their career. The College strives to educate the students to think biblically and theologically in the face of global needs.

The College delivers its curriculum through the semester system with the Fall semester beginning in September and ending in mid-December and the Spring semester, beginning in January and ending early May. A summer term is provided upon student requests.

Below is a brief overview of the Barber-Scotia College student.

The average Barber-Scotia Student

- ... will have and demonstrate problem solving skills
- ... will be committed to a life long pursuit of learning
- ... will demonstrate sound communication skills, including oral, written, and technological
- ... will be able to effectively identify and use resources for sound information gathering

The average Barber-Scotia Student

- ... will be committed to modeling appropriate relationships with others
- ... will have an understanding, acceptance and appreciation of diversity
- ... will be able to relate positively with others of diverse cultures

The average Barber-Scotia Student

- ... will have an understanding of purpose and meaning of life as related to their religious foundations
- ... will have sound understanding of Christian principles and a deep appreciation for the Judeo- Christian heritage
- ... will be able to effectively articulate their faith and assist others in understanding Christian principles.

The General Education program requires each student to successfully complete eighteen (18) hours of Biblical studies. These eighteen (18) hours fulfill the Humanities requirement for each degree.

The goals of the Bachelor of Arts in Religion are for the student to:

1. provide students a biblically-grounded educational program and principles of Scripture to enable them to address the issues of contemporary culture,
2. provide a sound foundation of theological and biblical inquiry for the student's development as a leader in the Christian ministry,
3. provide students with the sound skills and understanding in a specialized area of ministry to enable them to better serve others,
4. assist in the growth and development of the Christian community,
5. develop in students a deeper understanding of Christ's lordship in all areas of life,
6. cultivate within students a foundation of learning for critical reflection and application to an enriched Christian witness,
7. instill a refreshed view of Christian ministry as it relates to the proclamation of the Gospel among all peoples of the world

Bible Competency Examination - All Bachelor of Arts in Religion students are required to have a good understanding of the content of the *Bible* as measured by the passing of the Old and New Testament competency exams or through taking the Old and New Testament survey courses. The courses are regular curriculum courses and receive three (3) credit hours unless otherwise noted.

**Bachelor of Arts in Religion
Core Requirements**

General Studies Courses

GS 100 – English Composition I
GS 101 – English Composition II
GS 102 – College Mathematics I
GS 103 – College Algebra
GS 104 – United States History I
GS 130 – Computer Literacy
GS 110 – New Student Seminar
GS 111 – Physical Activity
GS 211 – Wellness and Fitness
GS 234 – Physical Science/Lab OR
GS 235 – Environmental Science/Lab
GS 230 – World Literature
GS 120 – Art Appreciation
GS 232 – Oral Communication
GS 231 – College Spanish I
GS 410 – Senior Seminar

Biblical Studies Courses

BS101 – Introduction to Biblical Studies
BS 200 – Bible Survey I
BS 202 – Bible Survey II

Additional Requirements

In addition to the credited course work, each Religion major must satisfactorily fulfill requirements in a Supervised Ministry Practicum PC 428 & PC 429 (2 semesters) prior to graduation. No grade or credit will be awarded for the Ministry Practicum. Upon the completion of each semester of Ministry Practicum, the student must submit to the adviser, an Evaluation Report Ministry Assessment.

BS 301 – Bible Survey III
BS 201 – Old Testament History and Background
BS 204 – New Testament History and Background
BS 309 – Introduction to Biblical Theology
BS 305 – Introduction to Biblical Languages
BS 307 – Introduction to Biblical Hebrew
BS 306 – Introduction to Biblical Greek
BS308 – Basic Biblical Hermeneutics

Theological Studies Courses

TS 401 – Christian Doctrine Survey I
TS 402 – Christian Doctrine Survey II
TS 303 – Survey Church History I
TS 304 – Survey Church History II
TS 302 – Christian Ethics

Practical Theology Courses

PT 414 – Introduction to Christian Missions

Pastoral Care Courses

PC 201 – Introduction to Pastoral Ministry
PC 204 – Christian Education Ministry

**Bachelor of Arts in Religion
129 total credit hours**

Concentration Requirements in Addition to the Core Requirements:

General Studies Courses

GS 233 – College Spanish II

Biblical Studies Courses

BS 401 – Biblical Geography

Pastoral Care Courses

PC 404 – Pastoral Ethics & Etiquette

Practical Theology Courses

PT 307 – Christian Life – Spiritual
PT 312 – Principles of Christian Leadership
PT 412 – Theological Research Methods
PT 416 – Church & Society: Evangelism
PT 418 – Integrative Ministry Project

Additional Requirements: 9 credit hours
(app. 3 courses) Electives

Bachelor of Arts in Religion
(Pastoral Care Concentration Requirements)

129 total credit hours

Concentration Requirements in Addition to the Core Requirements:

General Studies Courses

GS 233 – College Spanish II

Biblical Studies Courses

BS 401 – Biblical Geography

Pastoral Care Courses

PC 404 – Pastoral Ethics & Etiquette

PC 408 – Principles of Church Government

PC 409 – Homiletics & Sermon Preparation

PC 410 – Pastoral Counseling

PC 421 – Divine Worship

PC 425 – Basic Church Administration

Practical Theology Courses

PT 307 – Christian Life – Spiritual

PT 312 – Principles of Christian Leadership

PT 416 – Church & Society: Evangelism

Bachelor of Arts in Religion
(Christian Education Concentration Requirements)

129 total credit hours

Concentration Requirements in Addition to the Core Requirements:

Christian Education

ED 301 – Education and Theology

ED 302 – Philosophy & History of Christian Ed.

ED 305 – Spiritual Formation

ED 307 – Teaching Methods and Materials

ED 310 – Christian Schools and the Law

ED 312 – Current Issues in Christian Education

ED 401 – Educational Practicum I

ED 402 – Educational Practicum II

ED 403 – Curriculum & Design

ED 404 – Educational Tests & Measurements

Practical Theology Courses

PT 412 – Theological Research Methods

Bachelor of Science Core Requirements

General Studies Courses

GS 100 – English Composition I
GS 101 – English Composition II
GS 104 – United States History I
GS 110 – New Student Seminar
GS 111 – Physical Activity
GS 121 – Introduction to Ethics
GS 211 – Wellness and Fitness
GS 235 – Environmental Science/Lab
GS 230 – World Literature
GS 232 – Oral Communication
GS 410 – Senior Seminar

Practical Theology Courses

PT 412 – Theological Research Methods

Biblical Studies Courses

BS 101 – Introduction to Biblical Studies
BS 200 – Bible Survey I
BS 202 – Bible Survey II

Renewable Energy Courses

BE 201 – Principles of Alternative/
Renewable Energy Technologies
BE 203 – Special topics in Alternative Energy
BE 403 – Global Connections
BE 406 – Capstone Project I
BE 408 – Capstone Project II

Concentration Requirements in Addition to Core Requirements:

Bachelor of Science With a Major in Renewable Energy

General Studies Courses

GS 131 – World Civilization I
GS 135 – Algebra and Probability
GS 140 – Economics
GS 142 – Pre-Calculus for Bio-Energy
GS 151 – Introduction to Physics
GS 152 – Physics w/ Lab
GS 161 – Chemistry I w/Lab
GS 162 – Chemistry II w/Lab
GS 241 – Calculus

Renewable Energy Courses

BE 202 – Introduction to Environmental
Energy Technologies
BE 204 – Fuel and Hydrogen
BE 205 – Engineering Computers
BE 301 – Water and Waste Water Systems I

BE 302 – Water and Waste Water Systems II
BE 303 – Biomass/ Bio Gas
BE 304 – Soils and Soil Composites
BE 305 – Safety / Codes / Regulation
Standards
BE 306 – Alternative Energy Planning / Design
/ Analysis
BE 307 – Alternative Energy Inventory
BE 308 – Energy Site Evaluation
BE 401 – Alternative Energy
Implementation and Maintenance
BE 402 – Energy Efficiency & Management

Additional Requirements: 5 credit hours
(app. 2 courses) Electives

**Bachelor of Science
with a Major in Business Entrepreneurship**

The student must complete the basic (54 hr.) Bachelor of Science General Program of study which includes the below listed general studies courses.

General Studies Courses

GS 102 – College Mathematics
GS 103 – College Algebra
GS 120 – Art Appreciation
GS 122 – People & Their Environment
GS 200 – Environmental Conservation
GS 231 – Foreign Language: Spanish I
GS 233 – Foreign Language: Spanish II

Business Courses

BUS 100 – Introduction to Business
BUS 110 – Principles of Finance
BUS 120 – Principles of Marketing
BUS 205 – Fundamentals of E-Business
BUS 210 – Small Business Management
BUS 231 – Principles of Accounting I
BUS 235 – Principles of Accounting II

BUS 300 – Law / Entrepreneurship & Manager
BUS 320 – Contract and Purchasing

Management Courses

MGM 310 – Entrepreneur & Innovations
MGM 370 – Financial Management
Organization
MGM 400 – Entrepreneurship Internship I
MGM 401 – Entrepreneurship Internship II
MGM 430 – Feasibility Analysis / Business
Planning
MGM 470 – Social Entrepreneurship

Additional Requirements: 6 credit hours
(app. 2 courses) Electives

**B.S. Degree in Business Entrepreneurship
Concentration in Sports Management
126 Semester Credit Hours**

The student must complete the basic (54 hr.) Bachelor of Science General Program of study with an additional laboratory science (total 62 hrs.). The two laboratory sciences can be from the following: Physical Science, Biology, Chemistry, Physics, or Other with VPAA approval.

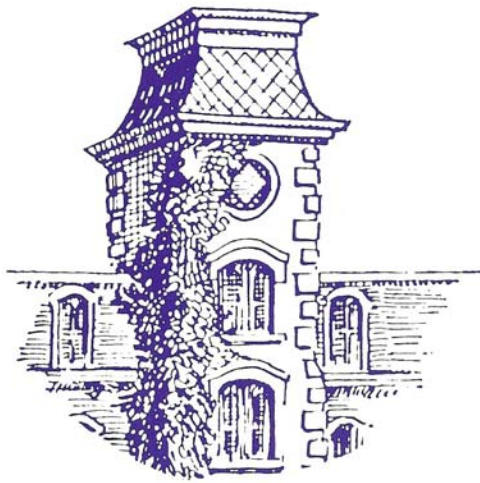
Sports Management Core Requirements (48 hours)

SMGT 214 Introduction to Sports Management
SMGT 305 Sport Administration Theories
SMGT 315 Sport Media and Public Relations
SMGT 321 Legal Aspects Rec. and Sport Management
SMGT 331 Fiscal Planning / Mgmt / Sports and Recreation
SMGT 350 Ethics / Morality in Sport
SMGT 369 (369B) Practicum in Sport Management
SMGT 414 Sport Marketing
SMGT 452 Sport Facility Management
SMGT 453 Event Management & Sport Sponsor
SMGT 455 Sport in Contemporary Society
SMGT 456 Sport Psychology
SMGT 460 (A) (B) Internship or SMGT 497 Independent Study in Sport Management (12 hrs.)

Additional Required Courses for Sport Management (18 hours)

Acc 231 Principles of Accounting I
Acc 235 Principles of Accounting II
Bus 120 Principles of Marketing
MGMT 370 Financial Management Organization
HPE 216 Introduction to Exercise Science

Suggested Courses of Study



In The Beginning...Faith

Suggestive Course of Study
B.A. Degree with a Major in Religion

129 credit hours

Freshman Year

<u>Fall</u>		<u>Spring</u>	
GS 100 English Comp. I	3	GS 101 English Comp. II	3
GS 102 College Mathematics I	3	GS 103 College Algebra	3
GS 104 United States History I	3	GS 120 Art Appreciation	3
GS 130 Computer Literacy	3	GS 211 Wellness and Fitness	2
GS 111 Physical Activity	1	GS 235 Physical Science/Lab OR	
BS 101 Intro. To Biblical Studies	3	GS 234 Environmental Science/Lab	4
GS 110 New Student Seminar	1		

Sophomore Year

<u>Fall</u>		<u>Spring</u>	
GS 230 World Literature	3	GS 232 Oral Communications	3
PC 204 Christian Ed. Ministry	3	TS 302 Christian Ethics	3
GS 231 College Spanish I	3	GS 233 College Spanish II	3
PC 201 Intro. To Pastoral Ministry	3	BS 305 Intro. To Biblical Languages	3
BS 200 Bible Survey I	3	BS 202 Bible Survey II	3
BS 201 Old Testament H&B	3	BS 204 New Testament H&B	3

Junior Year

<u>Fall</u>		<u>Spring</u>	
BS 301 Bible Survey III	3	BS 308 Basic Biblical Hermeneutics	3
TS 303 Survey Church History I	3	TS 304 Survey Church History II	3
BS 309 Intro. to Biblical Theology	3	BS 306 Intro. to Biblical Greek	3
BS 307 Intro. to Biblical Hebrew	3	PT 312 Prin. of Christian Leadership	3
PT 307 Christian Life – Spiritual	3	PC 404 Pastoral Ethics & Etiquette	3

Senior Year

<u>Fall</u>		<u>Spring</u>	
BS 401 Biblical Geography	3	PT 414 Intro. to Christian Missions	3
TS 401 Christian Doctrine Survey I	3	TS 402 Christian Doctrine Survey II	3
PT 412 Theo. Research Methods	3	PT 416 Church & Society: Evangelism	3
Elective	3	PT 418 Integrative Ministry Project	3
Elective	3	Elective	3
GS 410 Senior Seminar	1	PC 429 Supervised Ministry Practicum	0
PC 428 Supervised Ministry Practicum	0		

Suggestive Course of Study
B.A. Degree with a Major in Religion
Pastoral Care
129 credit hours

Freshman Year

<u>Fall</u>		<u>Spring</u>	
GS 100 English Comp. I	3	GS 101 English Comp. II	3
GS 102 College Mathematics I	3	GS 103 College Algebra	3
GS 104 United States History I	3	GS 120 Art Appreciation	3
GS 130 Computer Literacy	3	GS 211 Wellness and Fitness	2
GS 111 Physical Activity	1	GS 235 Physical Science/Lab OR	
BS 101 Intro. Biblical Studies	3	GS 234 Environmental Science/Lab	4
GS 110 New Student Seminar	1		

Sophomore Year

<u>Fall</u>		<u>Spring</u>	
GS 230 World Literature	3	GS 232 Oral Communications	3
PC 204 Christian Ed. Ministry	3	TS 302 Christian Ethics	3
GS 231 College Spanish I	3	BS 233 College Spanish II	3
BS 200 Bible Survey I	3	BS 202 Bible Survey II	3
BS 201 Old Testament H&B	3	BS 204 New Testament H&B	3
PC 201 Intro. To Pastoral Ministry	3	BS 305 Intro. To Biblical Languages	3

Junior Year

<u>Fall</u>		<u>Spring</u>	
BS 301 Bible Survey III	3	BS 308 Basic Bible Hermeneutics	3
TS 303 Survey Church History I	3	TS 304 Survey Church History II	3
BS 309 Intro. to Biblical Theology	3	PT 312 Prin. of Christian Leadership	3
BS 307 Intro. to Biblical Hebrew	3	BS 306 Intro. to Biblical Greek	3
PT 307 Christian Life - Spiritual	3	PC 404 Pastoral Ethics & Etiquette	3

Senior Year

<u>Fall</u>		<u>Spring</u>	
BS 401 Biblical Geography	3	PT 414 Intro. to Christian Missions	3
TS 401 Christian Doctrine Survey I	3	TS 402 Christian Doctrine Survey II	3
PC 409 Homiletics & Sermon Prep.	3	PT 416 Church & Society: Evangelism	3
PC 421 Divine Worship	3	PC 408 Prin. of Church Government	3
GS 410 Senior Seminar	1	PC 410 Pastoral Counseling	3
PC 428 Supervised Ministry Practicum	0	PC 429 Supervised Ministry Practicum	0
PC 425 Basic Church Administration	3		

Suggestive Course of Study
B.A. Degree with a Major in Religion
Christian Education

129 credit hours

Freshman Year

<u>Fall</u>		<u>Spring</u>	
GS 100 English Comp. I	3	GS 101 English Comp. II	3
GS 102 College Mathematics I	3	GS 103 College Algebra	3
GS 104 United States History I	3	GS 120 Art Appreciation	3
GS 111 Physical Activity	1	GS 211 Wellness and Fitness	2
GS 130 Computer Literacy	3	GS 235 Physical Science/Lab <u>OR</u>	
BS 101 Intro. Biblical Studies	3	GS 234 Environmental Sci/Lab	4
GS 110 New Student Seminar	1		

Sophomore Year

<u>Fall</u>		<u>Spring</u>	
GS 230 World Literature	3	GS 232 Oral Communications	3
GS 231 College Spanish I	3	BS 305 Introduction to Biblical Lang.	3
PC 204 Christian Ed. Ministry	3	TS 302 Christian Ethics	3
BS 200 Bible Survey I	3	BS 202 Bible Survey II	3
BS 201 Old Testament H&B	3	BS 204 New Testament H&B	3
PC 201 Intro. to Pastoral Ministry	3		

Junior Year

<u>Fall</u>		<u>Spring</u>	
BS 301 Bible Survey III	3	BS 308 Basic Bible Hermeneutics	3
TS 303 Survey Church History I	3	TS 304 Survey Church History II	3
BS 309 Intro. to Biblical Theology	3	ED 312 Cur. Issues in Christian Ed.	3
BS 307 Intro. to Biblical Hebrew	3	BS 306 Intro. to Biblical Greek	3
ED 301 Education and Theology	3	BS 302 Philosophy & History of	
ED 310 Christian School & the Law	3	Christian Education	3

Senior Year

<u>Fall</u>		<u>Spring</u>	
ED 305 Spiritual Formation	3	PT 414 Intro. to Christian Missions	3
TS 401 Christian Doctrine Survey I	3	TS 402 Christian Doctrine Survey II	3
PT 412 Theo. Research Methods	3	ED 307 Teaching Methods & Materials	3
ED 401 Educational Practicum I	3	ED 402 Educational Practicum II	3
ED 403 Curriculum & Design	3	ED 404 Ed. Test & Measurements	3
PC 428 Supervised Ministry Practicum	0	PC 429 Supervised Ministry Practicum	0
GS 410 Senior Seminar	1		

Suggestive Course of Study
B.S. Degree with a Major in Renewable Energy
 129 credit hours

Freshman Year

<u>Fall</u>		<u>Spring</u>	
GS 100 English Comp. I	3	GS 101 English Comp. II	3
GS 135 Algebra & Probability	3	GS 142 Pre Calculus for BE	3
GS 104 United States History I	3	GS 131 World Civilization I	3
GS 111 Physical Activity	1	GS 211 Wellness and Fitness	2
BS 101 Intro. Biblical Studies	3	GS 234 Environmental Science/Lab	4
GS 110 New Student Seminar	1	BS 200 Bible Survey I	3

Sophomore Year

<u>Fall</u>		<u>Spring</u>	
GS 230 World Literature	3	GS 232 Oral Communication	3
GS 241 Calculus	3	GS 152 Physics w/Lab	4
BE 201 Principles of Alternative / Renewable Energy Technologies	3	BE 202 Intro. Enviro. Energy Tech.	3
GS 161 Chemistry I (w/lab)	4	BS 202 Bible Survey II	3
GS 151 Introduction to Physics w/Lab	4	GS 162 Chemistry II (w/lab)	4
GS 121 Introduction to Ethics	3	BE 205 Engineering Computers	3

Junior Year

<u>Fall</u>		<u>Spring</u>	
BE 203 Special Topics in Alternative Energy	3	GS 140 Economics	3
BE 301 Water and Waste Water Systems I	3	BE 302 Water & Waste Water Sys. I	3
BE 303 Biomass / Bio Gas	3	BE 305 Safety/Codes/Reg. Standards	3
BE 304 Soils and Soil Composites	3	BE 308 Energy Site Evaluation	3
BE 306 Alternative Energy Planning /Design /Analysis	3	BE 307 Alternative Energy Inventory	3
		BE 204 Fuel and Hydrogen	3

Senior Year

<u>Fall</u>		<u>Spring</u>	
PT 412 Theo. Research Methods	3	BE 403 Global Connections	3
BE 406 Capstone Project I	3	BE 408 Capstone Project II	3
BE 401 Alter. Energy Implementation and Maintenance	3	BE 402 Energy Efficiency & Manage	3
GS 410 Senior Seminar	1	Elective	2
		Elective	3

Suggestive Course of Study
B.S. Degree with a Major in Business Entrepreneurship
 129 credit hours

Freshman Year

<u>Fall</u>		<u>Spring</u>	
GS 100 English Comp. I	3	GS 101 English Comp. II	3
GS 102 College Mathematics	3	GS 103 College Algebra	3
GS 104 United States History I	3	GS 122 People & Their Environment	3
GS 111 Physical Activity	1	GS 211 Wellness and Fitness	2
BS 101 Intro. Biblical Studies	3	BUS 100 Introduction to Business	3
GS 110 New Student Seminar	1	GS 234 Environmental Science/Lab	4

Sophomore Year

<u>Fall</u>		<u>Spring</u>	
GS 120 Art Appreciation	3	GS 200 Environmental Conservation	3
GS 230 World Literature	3	GS 232 Oral Communication	3
BS 200 Bible Survey I	3	BS 202 Bible Survey II	3
GS 121 Introduction to Ethics	3	BUS 205 Fundamentals of E-Business	3
BUS 110 Principles of Finance	3	BUS 120 Principles of Marketing	3
BUS 231 Principles of Accounting 1	3	BUS 235 Principles of Accounting II	3

Junior Year

<u>Fall</u>		<u>Spring</u>	
GS 231 Foreign Language: Spanish I	3	GS 233 Foreign Language: Spanish II	3
	3	BUS 210 Small Business Management	3
MGM 310 Entrepreneur & Innovations	3	BUS 320 Contract and Purchasing	3
BUS 300 Law / Entrep. & Manager	3	MGM 370 Financial Management Org.	3
BE 201 Principles Alternative Energy	3	BE 203 Special Topics in Alternative Energy	3

Senior Year

<u>Fall</u>		<u>Spring</u>	
PT 412 Theo. Research Methods	3	BE 408 Capstone Project II	3
BE 406 Capstone Project I	3	BE 403 Global Connections	3
GS 410 Senior Seminar	1	MGM 401 Entrepreneurship	
MGM 400 Entrepreneurship		Internship II	3
Internship I	3	MGM 430 Feasibility Analysis /Business Planning	3
MGM 470 Social Entrepreneurship	3		
Elective	3	Elective	3

Suggestive Course of Study
B.S. Degree with a Major in Business Entrepreneurship
 Concentration in Sports Management -129 credit hours

Freshman Year

<u>Fall</u>		<u>Spring</u>	
GS 100 English Comp. I	3	GS 101 English Comp. II	3
GS 102 College Mathematics	3	GS 103 College Algebra	3
GS 104 United States History I	3	GS 122 People & Their Environment	3
GS 111 Physical Activity	1	GS 211 Wellness and Fitness	2
BS 101 Intro. Biblical Studies	3	BUS 100 Introduction to Business	3
GS 110 New Student Seminar	1	GS 234 Environmental Science/Lab	4

Sophomore Year

<u>Fall</u>		<u>Spring</u>	
GS 120 Art Appreciation	3	Students Second Lab Science	4
GS 230 World Literature	3	GS 232 Oral Communication	3
BS 200 Bible Survey I	3	BS 202 Bible Survey II	3
BUS 110 Principles of Finance	3	BUS 120 Principles of Marketing	3
BUS 231 Principles of Accounting 1	3	BUS 235 Principles of Accounting II	3
SMGT 214 Intro./ Sports Management	3	SMGT 331 Fiscal Planning/Mgt.	3

Junior Year

<u>Fall</u>		<u>Spring</u>	
GS 231 Foreign Language: Spanish I	3	GS 233 Foreign Language: Spanish II	3
HPE 216 Intro. Exercise Science	3	SMGT 321 Legal Aspects Rec. & Sport	3
SMGT 305 Sport Adm. Theories	3	SMGT 315 Sport Media & Relations	3
SMGT 350 Ethics / Morality in Sport	3	SMGT 369B Sport Mgt. Practicum	3
SMGT 369A Sport Mgt. Practicum	3	MGMT370 Financial Mgt. Organization	3
		BE 203 Special Topics in Alternative Energy	3

Senior Year

<u>Fall</u>		<u>Spring</u>	
PT 412 Theo. Research Methods	3		
GS 410 Senior Seminar	1	SMGT 453 Event Mgt& Sport Sponsor	3
SMGT 414 Sports Marketing	3	SMGT 455 Sport and Society	3
SMGT 460A Sport Mgt. Internship I	6	SMGT 460B Sport Mgt. Internship II	6
		SMGT 456 Sport Psychology	3
Elective	3	Elective	3

Course Descriptions



In The Beginning...Faith

EXPLANATION OF COURSE CODES AND NUMBERS

Coding and Numbers - each course at Barber-Scotia College is identified by a two- or three-letter code and a three-digit number. The code indicates the subject category into which the course falls:

BE – Bio-Energy	MGM – Management
BS - Biblical Studies	PC - Pastoral Care
BUS – Business	PT - Practical Theology
ED - Christian Education	TS - Theological Studies
GS – General Studies	DLS – Distinguished Lecture Series
	SGMT – Sports Management

The number indicates the level of the course, according to the following scheme:

- 090 - 099 Courses for which no credit is given
- 100 - 199 Courses usually taken during the first year of formal study
- 200 - 299 Courses usually taken during the second year of formal study
- 300 - 399 Courses usually taken during the third year of formal study
- 400 - 499 Courses usually taken during the fourth year of formal study

COURSE DESCRIPTIONS

Renewable Energy Courses

BE 201 - Principles of Alternative / Renewable Energy

3 Hours

Overview of alternative (new and traditional) / renewable energy options. Includes hands on projects, conferences, and field trips.

BE 202 - Introduction to Environmental Energy Technology

3 Hours

Introduction to the atmospheric sciences linking research on climate, air quality technologies as fuel cells and batteries.

BE 203 - Special Topics in Alternative Energy

3 Hours

Introduces the multiple facets of alternative energy including but not limited to Water, Solar, Wind, Fossils Fuels, and Atomic.

BE 204 - Fuel and Hydrogen Technologies

3 Hours

Explores a variety of analysis methodologies that are used in combination to provide a sound understanding of hydrogen and fuel cell systems and markets.

BE 301 - Water and Waste Water Systems I

3 Hours

Introduction to the range of programs contributing to the well being of the nation's waters and watersheds. Addresses compliance with the requirements of the Federal Water Pollution Control Act. Explores effective baseline management systems of water and waste systems.

- BE 302 - Water and Waste Water Systems II*** **3 Hours**
 Equips the student with the knowledge and provides the basis for decisions necessary to manage technical Water and Waste Water Systems. Field trips and on-site visitations to local water and wastewater facilities required.
Prerequisite: BE301- Waste Water Systems I
- BE 303 - Biomass / Bio Gas*** **3 Hours**
 Study of the biological material that can be used as fuel or for industrial production. Special attention directed toward the Biogas generated from the anaerobic digestion of organic matter.
Prerequisite: CHE141 - Chemistry I (w/lab)
- BE 304 - Soils and Soil Composites*** **3 Hours**
 Examines the complex nature of soil and soil compositions and regional effects.
- BE 305 - Safety, Codes and Regulations Standards*** **3 Hours**
 Introduction to practices and procedures that help ensure safety in operating, handling, and using hydrogen and hydrogen systems. Local codes and regulations for operations provide guidelines for class structure and study.
- BE 306 - Alternative Energy Planning and Design*** **3 Hours**
 Essentials to planning and designing effective and efficient means for the development and use of the basic alternative energy sources: solar, wind, geothermal, water/tide, and water/hydroelectric.
- BE 307 - Alternative Energy Inventory and Analysis*** **3 Hours**
 Explores the securing, storing, inventorying, and analyzing facilities for the basic alternative energy sources: solar, wind, geothermal, water/tide, and water/hydroelectric.
- BE 308 - Energy Site Evaluation*** **3 Hours**
 Essentials for the evaluation of energy facilities and the effective and efficient operation of energy sites.
- BE 401 - Alternative Energy Implementation and Maintenance*** **3 Hours**
 Study of the multiple methods of implementation and maintenance of the basic alternative energy sources: solar, wind, geothermal, water/tide, and water/hydroelectric.
- BE 402 - Energy Efficiency and Management*** **3 Hours**
 Introduction to the variety of responsibilities associated with Energy Efficiency and Management: equipment procurement; new construction and retrofits; effective operations and maintenance; utility management; and transportation and disposition.
- BE 403 - Global Connections*** **3 Hours**

Alternative global perspectives in issues of business economics and the environment. Explores the conflicting visions that frequently express and suggest elements of an institutional framework that can align the benefits of globalization with the objectives of enhanced environmental protection.

BE 406 - Capstone Project I

3 Hours

First part of the Capstone Project. A written, formal proposal for a one-year Bio Energy project is required; the project must be approved and conducted (with documented log) under the supervision of the Bio Energy advisor / teacher. The proposal will include objectives, activities, timeline and projected evaluations for the culmination of the project.

BE 408 - Capstone Project II

3 Hours

Second part of Capstone Project conducted under the supervisor of the Bio Energy advisor / teacher. A formal presentation of the project, including how the student benefitted from the project, is required at least two (2) weeks before graduation.

Prerequisite: BE406 Capstone Project

Biblical Studies Courses

BS 101 - Introduction to Biblical Studies

3 Hours

Introduction to the historical, literary, and theological aspects of the Bible. Surveys the central characters and events of biblical history and the variety of genre and key theological themes that are emphasized within the Bible. Introduces methods of biblical criticism and interpretation.

BS 200 - Bible Survey I

3 Hours

Introduces the student to the principles and practices of exegesis of the Old and New Testament and surveys the ways the Old and New Testaments have been interpreted by the Church. Passages for exegetical practice will be explored.

BS 201 - Old Testament History and Background

3 Hours

A survey of the historical events of mankind beginning with creation. (Focus: Genesis, Exodus, Joshua, Samuel, Kings, Chronicles, Isaiah)

BS 202 - Bible Survey II

3 Hours

Introduces the history and literature of the Old Testament as well as some of the ancient manuscripts with special reference to background, history, contents, and major teachings.

BS 204 - New Testament History and Background

3 Hours

Surveys the historical events of mankind beginning with the life of Jesus through the Apostolic Period and the writing of the Athanasian Creed. (ca 481A.D.).

BS 301 - Bible Survey III

3 Hours

History and literature of the New Testament with an overview of the background, history, and major teachings of the Gospels, Acts, Epistles /Letters, and Revelation.

BS 305 - Introduction to Biblical Languages

3 Hours

Introduces the variety of biblical languages used throughout the ancient world (alphabet, writing the letters, vocabulary, meaning, etc).

BS 306 - Introduction to Biblical Greek

3 Hours

Basic grammar and syntax of Koine Greek. The student is made ready to use the actual Greek text with analytic, lexical, parsing, and other explanatory tools.

Prerequisite: BS 305-Introduction to Biblical Languages

BS 307 - Introduction to Biblical Hebrew

3 Hours

Basic grammar and syntax of the Hebrew language. The student is made ready to use analytic, lexical, parsing, and other explanatory tools for engagement with the Hebrew text.

Prerequisite: BS 305-Introduction to Biblical Languages

BS 308 - Basic Biblical Hermeneutics

3 Hours

A study of the science and methodology of interpretation of the biblical text based on principles found in Scripture.

Prerequisite: BS101- Introduction to Biblical Studies

BS 309 – Introduction to Biblical Theology

3 Hours

Introduces Christian Thought and Biblical Theology. Also examines the interaction between the Old Testament and the New Testament, the unity of the Bible, and distinctive theological form of the various types of writings

BS 401 - Biblical Geography

3 Hours

Introduces the physical and cultural geography of the Middle East beginning with the creation of the earth and ending with the spread of the gospel through the known world 100 A.D.

Business Courses

BUS 100 – Introduction to Business

3 Hours

Provides a foundation to business operations through a survey of major business functions (management, production, marketing, finance and accounting, human resource management and various support functions). Overview of business organizations and the business environment, strategic planning, international business, and quality assurance.

BUS 110 – Principles of Finance

3 Hours

A study of the conceptual framework of the financial decision making process and introduces tools and techniques of finances including financial mathematics, capital budgeting, sources of funds and financial analysis foundation in business financial analysis. Students review short

term and long term capital, finance control, time value of money, various operation budgets and long-range budgets. Students are required to design their own budget reports for various financial departments.

BUS 120 – Principles of Marketing

3 Hours

Basic marketing principles and concepts, emphasizing the development of marketing strategy and the major components of the marketing in mix (product, price, promotion and distribution). Analysis of the critical environmental factors of markets and customer behavior characteristics that affect marketing along with other functions in business organizations.

Prerequisite: Business 100 Introduction to Business

BUS 205 – Fundamentals of E-Business

3 Hours

Study of the history, basic tools, and many forms of electronic business-to-business and business-to-consumer transactions, electronic commerce infrastructure, design and management of online storefronts, payment options, security, privacy, and the legal and ethical challenges of electronic business.

Prerequisite: Business 100 Introduction to Business

BUS 210 – Small Business Management

3 Hours

Covers the basic principles of operating and managing a small business. Curriculum will include buying, merchandising, pricing, promotions, inventory management, customer service, location decisions, and planning. Students will review strategic planning considerations relative to operating a small business.

Prerequisite: BUS 100 - Introduction to Business

BUS 231 – Principles of Accounting I

3 Hours

Covers analysis and recording of business transactions; accounting for sales, purchases, cash distribution and receivables; end of fiscal period summary, adjustments, financial statements and closing procedures.

BUS 235 – Principles of Accounting II

3 Hours

Provides an in-depth understanding of accounting concepts, assumptions and principles for small business and corporations as it relates to stocks and bonds as well as limited liability corporations and partnerships. The student will progress to evaluation of accounting data for merchandise inventory, deferrals and accruals, plant assets, intangibles, payables and payroll.

Prerequisite: ACC 231 - Accounting I

BUS 300 – Law for the Entrepreneur and Manager

3 Hours

A broad-gauged introduction to business law and the major law-sensitive issues arising in the building and financing of new ventures and the management of mature companies. Organizing a new company; venture capital; contracts; liability; employment; intellectual property; public offerings and running a public company; antitrust; regulatory compliance and business crime; international business; buying and selling a business; bankruptcy and reorganization; and

business disputes are examined and evaluated.

BUS 320 – Contract and Purchasing Negotiation Techniques

3 Hours

Theory, strategies, techniques and tactics for negotiating contracts, as well as principles and practices of negotiations for corporate or institutional procurements. Utilizes role-playing techniques and methodologies. The course will further provide students with the knowledge and skills to successfully negotiate the best value for the government as they apply these skills in a wide range of mock negotiation exercises.

Prerequisite: BUS 300 - Law for Entrepreneur and Manager

Distinguished Lecture Series

DSL 103 – Introduction to Theatre w/lab

3 Hours

Introduction to the basic language and literature of the theatre. Students will have the opportunity to interact with members of the greater theatre community in the production of plays, skits, monologues, etc.

Instructor Dr. Fred Motley

DLS 130 – Music Appreciation

3 Hours

A study on the different types of music as it relates to style and form. Students engage in project-oriented activities to understand the sound medium, texture, melody, harmony and forms of music while developing critical observational skills in examining compositions of various music forms.

Instructor Dr. Don Simmons

DLS 200 – Introduction to Music Entrepreneurship

3 Hours

Introduction to the wide world of music entrepreneurship and its various career opportunities and internships. Mr. Charles Whitfield, Hidden Beach Recordings Executive Officer, will lead the class and provide a plethora of guest speakers who are able to share their experiences and suggestions for success in the Music Industry.

DLS 400 – 499 – Distinguished Lecture Series

1 Hour

(Course numbers and topic titles TBA.) Individual presentation activities that provide the student with real-life experiences as related to specific areas of life: Education, Religions, Business, Energy, etc. (Flexible meeting hours set by presenter.)

Christian Education Courses

ED 301 - Education and Theology

3 Hours

Implications of theological propositions, assumptions, and traditions for the practice of Christian Education in the school and church. Theological approaches to Christian Education are examined from the perspective of knowledge about God, revelation, the nature of the Church, humanity, and the mission of the Church in the world.

ED 302 – Philosophy and History of Christian Education

3 Hours

A survey of the history of Christian Education from Biblical times to the present, taking specific notice of the movements and contributions to the theology and philosophy of Christian Education theory and practice.

ED 305 – Spiritual Formation

3 Hours

Theories of human development are assessed in terms of their contributions to understanding and encouraging growth and development in the Christian life. The student will also focus on the individual's own spiritual formation in grace through Bible study, prayer, personal discipline, the reading of devotional classics and small group interaction.

ED 307 – Teaching Methods and Materials

3 Hours

A practical course designed to train students in using a range of teaching and learning methods and approaches. Special attention is given to appropriate methodology for age groups and to choice of methods to implement learning goals and objectives.

ED 310 - Christian School and the Law

3 Hours

Introduces students to the legal framework for both public and Christian education. The student will be able to see that education is a vital part of a governmental system and will be better equipped to understand the origins and types of law under which society functions.

ED 312 – Current Issues in Christian Education

3 Hours

Explores current issues in the field of Christian education. Topics to be studied and reading assignments will be determined by the instructor after consultation with students enrolled in the course and a review of current trends and demands of education.

ED 401/402 – Educational Practicum I, II

3 Hours each

The student is expected to participate in the Education Practicum for two (2) semesters. The student plans, prepares for, conducts, and evaluates an educational ministry event of the student's choosing based on approval of faculty supervisor. Research paper and detailed lesson plans are required at the completion of the second semester.

ED 403 - Curriculum and Curriculum Design

3 Hours

Introduces students to the principles of curriculum development and structure and surveys available curriculum resources for education in the Christian School and the church.

ED 404 - Educational Tests and Measurements

3 Hours

Evaluation and assessment principles and practices, integrated within a Christian education ministry context. Students are given opportunity to engage in the assessment of current evaluative and assessment tools.

ED 415 – Practicum Seminar

0 Hours

The student will attend a group seminar with opportunity to share experiences of Christian Education with other students. Problems and problem solutions are discussed.

General Studies Courses

GS 098 - Developmental Reading

0 Hours

Assists the student to strengthen basic academic reading competencies required for Post-secondary level academic studies.

GS 099 - General Mathematics

0 Hours

Strengthen the student's mathematical skills and proficiency levels. Students use formulas to solve problems; compute dimensions of geometric shapes; use charts, tables, graphs, and statistical tools to represent and analyze data; analyze various financial data; perform basic algebraic operations; solve linear equations and rearrange algebraic formula.

GS 100 - English Composition I

3 Hours

Focuses on improving the student's ability to write clearly, read critically, and to speak effectively. Writing composition focuses on skills required for effective writing in a variety of contexts with emphasis on exposition, analysis, and argumentation. The student is further introduced to a variety of research skills and MLA writing formatting.

GS 101 - English Composition II

3 Hours

A continuation of English 100, providing student opportunity to expand their writing skills and ability to read, write, and speak effectively. More emphasis is placed upon MLA writing formatting.

Prerequisite – COM 100 English Composition I

GS 102 – Basic College Mathematics

3 Hours

This course is foundational to the understanding and application of college mathematics. Topics include exponents, simplifying algebra expressions, special products; factoring and solving linear and quadratic equations, special topics in geometry, such as inequalities and progressions. *Prerequisite – Math placement test or GS099 General Math*

GS 103 - College Algebra

3 Hours

Continuation of the skills taught in GS Mat 100. This course is to be taken the semester following the completion of GS Mat 101.

Prerequisite - GS Mat 101 or placement test

GS 104 - History of the United States

3 Hours

Examines the History of the U.S. since 1865, beginning with the promises of Reconstruction and continues through the struggles of the 20th century largely defined by Cold War politics and militarism.

GS 110 - New Student Seminar

1 Hour

Assists new students in developing the necessary tools for making a good adjustment to College life both academically and socially. Focus is placed upon the process of decision making, selecting a major course of study and exploring possible career opportunities.

- GS 111 - Physical Activity*** **2 Hours**
 Introduces the student to a variety of sport activities seeking to encourage a life-long enjoyment through physical activities.
- GS 112 - General Biology w/lab*** **4 Hours**
 This course is designed to present the common concepts of natural sciences and the relationship to basic processes. Human anatomy and physiology, development and principles of genetics are investigated. Emphasis is placed on the diversity of life and its origin
- GS120 – Art Appreciation*** **3 Hours**
 Examines the elements of design, concepts, and principles of visual art forms. Students engage in project-oriented activities to understand principles such as color, line, and form while developing critical observational skills in works of art in different media.
- GS 121 - Introduction to Ethics*** **3 Hours**
 An introduction to traditional theories and problems in the field of moral philosophy. Students examine the meaningfulness of ethical discourse and explore what makes an action right or wrong, good or evil. Contemporary ethical issues are explored
- GS 122 – People and their Environment (Geography)*** **3 Hours**
 Surveys Earth environments (atmosphere, land, water), including how each varies spatially and how people interact with it. Contemporary economic, political and social patterns and problems are also examined.
- GS 130 - Computer Literacy*** **3 Hours**
 An introductory course for understanding and developing computer fundamentals, word processing, spreadsheet, database and other microcomputing topics.
- GS 131 - World Civilization I*** **3 Hours**
 Covers the history of mankind from the earliest times to the Renaissance. Primary focus is upon the progression of events and on the continents of Africa, Asia, and Europe.
- GS 132 - World Civilization II*** **3 Hours**
 Covers the period of human history from the Renaissance to the present era. The western hemisphere is examined as a renewed expansion of earlier civilizations.
- GS 135 - College Algebra and Probability*** **3 Hours**
 Topics include: systemic concepts in integers, groups, rings, integral domains, and fields; analysis and interpretation of statistical data; central tendency and dispersion; basic probability concepts and laws; random sampling; and statistical inferences.

GS 140 – Economics

3 Hours

Acquaint the student with basic functions and responsibilities of economics and economic systems and how they relate to fiscal policy.

GS 141-142 - Pre Calculus for Science / Mathematics Majors

3 Hours each

Topics include: real numbers and graphs; functions, polynomial and rational functions; exponential and logarithmic functions; and a review of trigonometric functions.

Prerequisite: Math Assessment Test

GS 151 – Introduction to Physics (w/lab)

4 Hours

Introduction to the science of the material world, matter and motion. Among the many divisions of physics explored will include: light, heat (energy), sound, and kinetics. The laboratory experience provides opportunity for the student to apply basic principles, understanding, and knowledge to simulated projects.

GS 152 - Physics (w/lab)

4 Hours

Continued study of the science of the material world, matter and motion. Among the many divisions of physics explored will include: atomic energy, hydraulics, pneumatics, engineering, and biotechnologies. The laboratory experience provides opportunity for the student to apply basic principles, understanding and knowledge to simulated projects.

Prerequisite: GS 151 - Introduction to Physics (w/lab)

GS 161-162 – Chemistry I and II (w/labs)

4 Hours each

The fundamental chemical and physical principles of inorganic chemistry are studied. A basic foundation of atomic theory, gas laws, electrochemistry and thermodynamics are utilized in the writing of chemical formulas, predicting reactions, and solving problems. The laboratory experience provides opportunity for the student to apply basic principles, understanding and knowledge to simulated projects.

GS 200 –Environmental Conservation: Resource Management (Geography) 3 Hours

Focuses on resources in relation to population. Students review policies, practices and constraints in natural resources development and energy crisis.

Prerequisite: GS 122 – People and Their Environment (Geography)

GS 211 - Wellness and Fitness

2 Hours

Introduces basic health concepts (disease, fitness, exercise, obesity, drugs, etc.) as related to personal wellness and fitness. Emphasis is on personal responsibility for health behaviors, knowledge and decision-making.

GS 230 - World Literature

3 Hours

Introduces the student to the major forms of literature including fiction, poetry, and drama. Students are to develop an appreciation for the differing forms of literature and be able to analyze and interpret the literary works.

GS 231 - Foreign Language - Spanish I

3 Hours

Introduces the fundamentals of grammar and the basic linguistic skills necessary for spoken and written Spanish.

GS 232 - Oral Communication

3 Hours

Training in the skills essential for effective and efficient oral communication: articulation, pronunciation, enunciation, oral interpretation, and delivery techniques.

GS 233 - Foreign Language - Spanish II

3 Hours

A continuation of GSL 131 – Spanish I. Students increase their proficiencies of the Spanish language and are introduced to the culture of Spanish-speaking countries.

Prerequisite: GS 131 – Foreign Language - Spanish I

GS234 - Introductory Environmental Science w/lab

4 Hours

Encompasses investigation into the Earth's climate, atmosphere, renewable and non-renewable resources, flora and fauna, and the interrelationships of man and human activity with the environment.

GS235 - Physical Science w/lab

4 Hours

Introduces the student to the study of natural laws and processes other than those peculiar to living matter.

GS 241 – Calculus

3 Hours

Includes analytic geometry, graphs, functions, limits and continuity, differentiation, and logarithmic functions as it is applied with other applications to physics, material, and motion.

GS 410 - Senior Seminar

1 Hour

Prepares potential graduates for the transition from the undergraduate classroom to the world of career building and/or graduate studies.

Prerequisite: Senior Standing

Management Courses

MGM 310 – Entrepreneurship and Innovation

3 Hours

Explores the basics every manager needs to understand to manage technology driven innovation and entrepreneurship. Major topics include: how the innovation process functions; organizing and managing innovation within existing firms; creating entrepreneurial companies; and coping with the strategic challenges facing all innovators.

Prerequisite: BUS 100 - Introduction to Business

MGM 370 – Financial Management of Organizations

3 Hours

Covers financial management of a business firm, primarily as it relates to small businesses and entrepreneurs. Students will cover financial goals of the company, its economic and legal text, analysis of financial statements and the efficient management of capital resources and

investments within the risk-return trade-off. Topics will be reviewed in theory and using analytical techniques as well as through financial markets and institutions.

Prerequisite: BUS 210 – Small Business Management

MGM 400-401 – Entrepreneurship and Internship Seminar I & II **3 Hours each**

Students will investigate the alternative areas of bioengineering and the variety of business opportunities in preparation for their chosen career field. Students will work on specific projects that are designed to research and outline the potential of their chosen target business. Skills in resume writing, interviewing, marketing self and appropriate personal presentation will be explored.

Prerequisite: Successful completion of 90 hours in the program

MGM 430 – Feasibility Analysis and Business Planning **3 Hours**

Examines successful organization by improving communication between business stakeholders and developers through comprehensive requirements analysis and documentation and by providing structured testing and quality assurance.

Prerequisite: MGM 310 – Entrepreneurship and Innovation

MGM 470 – Social Entrepreneurship **3 Hours**

Helps the student develop skills and competencies for creating developing, presenting, implementing and measuring the success of social innovations. Focus is upon social impact (education, healthcare, economic development, environment, the arts, etc.), support organizations involved with social change, and the integration of social impact work into the private business sector.

Prerequisite: MGM 310 – Entrepreneurship and Innovation

MGM 480 – Entrepreneurial Finance **3 Hours**

Examines the elements of entrepreneurial finance, focusing on bio-energy based start-up ventures and the early stages of company development. The student will answer questions which challenge all entrepreneurs: How much money can and should be raised? When should it be raised, and from whom? What is a reasonable valuation of the company? How should funding, employment contracts, and exit decisions be structured?

Prerequisite: MGM 370 Financial Management

Pastoral Care Courses

PC 201 - Orientation to the Pastoral Ministry **3 Hours**

An introduction to the work of the Pastor within the local congregation. Topics include: death and dying, aging, grief, sickness, family strife, etc. Major goals include the spiritual formation and personal growth of the caregiver and the development of a holistic approach to the pastoral care of persons.

PC 204 - Christian Education Ministry **3 Hours**

A basic course in the foundational elements of Christian Education within the church. Biblical and theological foundations for Christian education as a servant ministry are examined.

PC 404 - Pastoral Ethics and Etiquette

3 Hours

Probes ethical issues which Christian leaders encounter in multiple ministry settings and in working with other professionals. Issues included are confidentiality, liability, right to life, AIDS, euthanasia, living wills, etc.

PC 408 - Principles of Church Government

3 Hours

Examines the biblical model for church government. Students are encouraged to develop an appreciation of the church heritage that enables them to be sensitive leaders within the church. Special attention is given to the government, discipline, and worship of the Christian faith.

PC 409 - Homiletics and Sermon Preparation

3 Hours

Provides an introduction to the major components in sermon preparation and delivery. Special attention is given to developing sound Biblical understanding and exegesis of chosen Scripture text.

PC 410 - Pastoral Counseling and Crisis Intervention

3 Hours

Basic counseling theories, models, and techniques are reviewed with a focus upon the pastor's role in the treatment and healing processes related to crisis.

PC 421 - Divine Worship

3 Hours

Explores the history, theology, form, and content of Christian corporate worship from an Evangelical perspective. Theology and practice of worship services of Word and Sacrament are examined.

PC 425 - Basic Church Administration

3 Hours

A study of Christian leadership as it relates to the administration of the Christian Church. Emphasis is placed upon organizational dynamics, conflict management, spiritual formation, leadership skills, and management practices.

PC 428 and 429 - Supervised Ministry Practicum

0 Hours

The two (2) semesters, Supervised Ministry Practicum offers the student the opportunity to work in a structured ministry setting with an approved supervisor. Students will have opportunity to integrate theory and practice of ministry. This practicum must be completed prior to graduation.

Practical Theology Courses

PT 231 - Introduction to World Religions

3 Hours

An objective survey of the major religions of mankind with emphasis on the historical development and current forms of Hinduism, Shintoism, Confucianism, Judaism, and Islam.

PT 307 - Christian Life: A Study in Spiritual Disciplines

3 Hours

Examines transformation of life of the individual with a focus on the individual's personal

spiritual formation and growth through Bible study, prayer, personal discipline, devotional classic reading, and small group sharing.

PT 312 - Principles of Christian Leadership **3 Hours**

A study of Christian leadership as it relates to the ministry. Emphasis is placed on organizational dynamics, conflict management, spiritual formation, leadership skills, and management practices.

PT 412 - Theological Research Methods **3 Hours**

Examines the contribution of empirical research to the task of gaining a better understanding of problems encountered in ministry. Research design, statistical tools for analysis and interpretation of research data are examined and applied. Emphasis is placed on defining and understanding research variables and strategies; as well, as being able to analyze and interpret, research data.

PT 414 - Introduction to Christian Missions **3 Hours**

Examines the biblical model for missionary ministry: foundations, strategies, anthropological insights, and mission practices are examined.

PT 416 - The Church and Society: Evangelism in Action **3 Hours**

A study of the nature and practice of evangelism in the Christian church and society. Attention is given to the Biblical basis of evangelism, spiritual development principles in evangelism and the methods of developing evangelism as a part of the Christian life and church.

PT 418 - Integrative Ministry Project **3 Hours**

Student will have the opportunity to work under the supervision of the course professor and the local church leadership in a self-designed ministry project.

Theological Studies Courses

TS 302 - Christian Ethics **3 Hours**

Examines the nature and principles of Christian ethics and the application of these principles to current social issues

TS 303 - Church History Survey I **3 Hours**

Surveys the history of the Christian church from apostolic times through the Reformation Era.

TS 304 - Church History Survey II **3 Hours**

Surveys the history of the Christian church from Post Reformation Era to the Present Era.

TS 401 - Christian Doctrine Survey I **3 Hours**

This course begins an overview of the doctrines of the Christian faith. Using Biblical constructs, historical developments, and confessional statements, students explore introduction

to the Doctrines of Revelation, Scripture, Humanity, and the Church.

TS 402 - Christian Doctrine Survey II

3 Hours

Continues the overview of the doctrines of the Christian faith. Using Biblical constructs, historical developments, and confessional statements, students explore the Doctrines of God, Christ, The Holy Spirit, Salvation, and the Last Things.

Sports Management - SMGT

SMGT 214 - Introduction to Sports Management – Lecture 3 hours; 3 credits

Course will introduce students to the sports industry, the wide range of career opportunities involving sport, and the economical impact of sports in America.

SMGT 305 - Sport Administration Theories - Lecture 3 hours; 3 credits

This course will introduce the student to the principles of organization and administration as they apply to managing sport. Issues related to working with and through individuals to achieve organizational goals and objectives are discussed.

SMGT 315 - Sport Media and Public Relations - Lecture 3 hours; 3 credits

This course will provide an introduction to sport media and public relations. Special emphasis will be placed on the communications process in sport and the various other media. Additional emphasis will be placed on studying the roles of community relations, customer relations, and employee relations in sports organizations. Prerequisite 214 or permission of instructor

SMGT - 321 Legal Aspects Rec. and Sport Management - Lecture 3 hours; 3 credits

This course provides an overview of the multiple effects that the law is having on amateur athletics, professional sports, and recreational programs. Prerequisite: SMGT 214, permission of instructor.

SMGT 331 - Fiscal Planning / Mgmt / Sports and Recreation - Lecture 3 hours; 3 credits

This course is designed to examine the principles and practices of financial management in diverse recreation and sport service settings. The students will also explore the basic concepts of financial planning and analysis for effective management of sports operations. Prerequisite: SMGT 214 or permission of instructor.

SMGT - 350 Ethics / Morality in Sport - Lecture 3 hours; 3 credits

This course provides the student with an introduction to ethics and morality within the sporting context. Students will examine the values of sport and the basis for ethical decisions making in sport. Topics include personal ethics and values, rights and responsibilities, professional ethics and social responsibility, models and codes of ethics, ethical dilemmas, and ethical considerations in managing human resources and technology in sport. Prerequisite: SMGT 214, permission of instructor, and junior class standing.

SMGT 369 (369B) - Practicum in Sport Management – 3 credits

This course provides selected off-campus experience in physical education, leisure activities, and athletics that will enable students to become actively involved with field-based professionals engaged in skills within their respective discipline. Note: With the permission of the President of Academic Affairs, the student may enroll in a second practicum area (368B) for an additional 3 credits. Prerequisite: SMGT 214, permission of instructor, and junior class standing

SMGT 414 - Sport Marketing - Lecture 3 hours; 3 credits

This course examines competitive market strategies as they apply to the sport industry. Emphasis will be on the relationship between sport products and sport markets, the communication mix, market research, and the role of strategic planning for business sponsorship. Prerequisite: SMGT 214, permission of instructor, and junior class standing.

SMGT - 452 Sport Facility Management - Lecture 3 hours; 3 credits

This course provides an examination of the policies and practices of sport facility management. Special emphasis is placed on management functions related to facility supervision, financing, marketing, public relations, risk management, security, operations, maintenance, programming, scheduling, event planning etc. Prerequisite: SMGT 214, permission of instructor, and junior class standing.

SMGT - 453 Event Management & Sport Sponsor - Lecture 3 hours; 3 credits

This course is designed to introduce students to principles and practices of planning, funding, operating, managing, and evaluating events in the sport industry. Topics include event creation and implementation, sponsorship process, expected rights with sponsorship, and sponsorship valuation. Students are expected to attend planning meetings, fulfill all assigned duties, and be present on the day of the event. Course involvement involves hours outside of the classroom.

Prerequisite: SMGT 214, permission of instructor, and junior class standing.

SMGT - 455 Sport in Contemporary Society - Lecture 3 hours; 3 credits

This course examines how sport reflects and enforces the beliefs, values, and ideologies of society. Emphasis is placed on changing attitudes and current trends in the sport activities. The course is taught from sociological and philosophical perspectives. Prerequisite: SMGT 214, permission of instructor, and junior class standing.

SMGT - 456 Sport Psychology - Lecture 3 hours; 3 credits

The student will study the psychological bases of coaching strategies and methodologies. Emphasis is placed on applying knowledge in field settings. Prerequisite: SMGT 214, permission of instructor, and junior class standing.

SMGT - 460 Internship or SMGT 497 Independent Study in Sport Management – Hours to be arranged; 12 credits

Students will be placed in an agency to gain experience in methodologies, administration techniques, and programs specific to their area of emphasis. A minimum of 400 clock hours of internships and a satisfactory internship evaluation is required for successful completion. Prerequisite: senior standing, permission of the instructor completion of all required courses in appropriate emphasis areas.

Additional Required Courses for Sport Management

HPE 216 Introduction to Exercise Science - Lecture 3 hours; 3 credits

This course provides a broad overview of exercise science, including: the history of exercise science, introduction to physical activity goals and objectives, basic nutrition, body composition, applied physiology, functional anatomy and exercise prescription/programming; career opportunities in allied-health fields such as physical therapy, physicians assistant, personal training, wellness programs, and research.

ORGANIZATION OF THE COLLEGE



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Administration and Support (July 2012)

Office of the President	Dr. David Olah
Administrative Assistant (Programs / Human Resources)	Benita Boyd
Administrative Secretary	Tonya Turner
Office of Vice President for Academic Affairs	Dr. Jeffrey Richards
Director for Institutional Assessment and Evaluation	Dr. Edith Carter
Office of Vice President for Student Affairs	Dr. Yvonne Tracey
Office of Vice President for Intuitional Planning/ Development / Fund Raising	Dr. Sharon Hatfield
Office of Enrollment Services / Resident Life.	John McCord / Benita Boyd
Office of the Registrar	Betty Johnson, Interim
Office of Business Affairs (Contracted)	John Barbee / Robin Riddle



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Teaching Faculty Con't

- David L. Olah, Ph. D.** **Professor of Religion**
B. S. Health and Physical Education . Old Dominion College
M.Ed. Guidance & Counseling – Old Dominion University
C.A.S. Educational Administration – Old Dominion University
Ph. D. Urban Services; Educational Leadership – Old Dominion University.
M. Div. – Reformed Theological Seminary
- Marcus Pryor** **Instructor Physical Activity / Wellness**
B.S. Business Administration – Rider University
M.S. Ed. – Counseling / Leadership – Montclair State University
- Jeffrey J. Richards, Ph.D.; Dr. Theo.** **VPAA, Professor of Religion**
B.A.--Pfeiffer University
Th. M.--Dallas Theological Seminary
M.Phil.--Drew University
Ph.D.--Drew University
Dr. Theo.--Marburg University, Germany
- Harvey Shropshire** **Professor of Biblical Languages / Ethics**
B. A. Biblical Languages - Gardner-Webb University
M.Ed. Special Ed. - University of North Carolina at Charlotte
Ph. D. Theology – New Life Theological Seminary
- Glenda D. Smith** **Professor of Foreign Languages**
B.A. – Fisk University
M.A. Spanish – Temple University
M.P.H. Master of Public Health – West Chester University
Ed.D. Adult and Continuing Education – Temple University
- Daniel Talbert** **Instructor of English**
B.A. English - University of North Carolina at Charlotte
M.A. English Ed. - University of North Carolina at Charlotte
- Yvonne Tracey** **VP for Student Affairs, Orientation**
B.A. Business – Iona College
M.S. Theological Studies – Hood Seminary
L.H.D. – Human Letter – University Calabar Cross River State, Nigeria, Africa



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